

PUBLIC CONDUCT ON COLLEGE PROPERTY

Colleges are a place of work and learning. Certain limits must be set for parents and other district citizens who visit our schools and classrooms. All persons on college property or attending a college function shall conduct themselves in a respectful and orderly manner. The building principal or his / her designee is responsible for all persons in the building and on the grounds. The following rules apply to visitors:

- Anyone who is not a regular staff member or student of the college will be considered a visitor
- All visitors to the college must report to the office upon arrival at the institution. They will be required to sign the visitor's register kept at the gate with the security.
- Visitors attending college functions that are open to the public, such as parent-teacher organization meetings or public gatherings, are not required to register.
- Parents or citizens who wish to observe a classroom while college is in session are required to arrange such visits with the permission of the Principal / Vice Principal, HOD and class teacher(s), so that class disruption is kept to a minimum.
- Teachers are expected not to take class time to discuss individual matters with visitors / parents.
- Any unauthorized person on college property will be reported to the Principal / Vice Principal or his / her designee and will be asked to leave as the situation is. The police may be called if the situation warrants.
- All visitors are expected to abide by the rules for public conduct on college property contained in the Code of Conduct.

CONDUCT PROHIBITED ON COLLEGE PROPERTY

No person shall:

- Intentionally injure any other person or threaten to do so.
- Intentionally damage or destroy college property or the property of a teacher, administrator, other district employee or any other person lawfully on college property, including graffiti or arson.
- Disrupt the orderly conduct of classes, college programs or other college activities.

- Distribute or wear materials on college grounds or at college functions that are obscene, advocate illegal action, appear libellous, obstruct the rights of others, or are disruptive to the college program.
- Intimidate, harass or discriminate against any person on the basis of race, colour, creed, national origin, religion, age, gender, sexual orientation or disability.
- Enter any portion of the college premises without authorization or remain in any building or facility after it is normally closed.
- Obstruct the free movement of any person in any place to which this code applies.
- Violate the traffic laws, parking regulations or other restrictions of vehicles.
- Possess, consume, sell, distribute or exchange alcoholic beverages, controlled substances, or be under the influence of either on college property or at a college function.
- Possess or use weapons in or on college property or at college function, except in the case of law enforcement officers. Loiter on or about college functions.
- Gamble on college property or at college functions.
- Refuse to comply with any reasonable order of identifiable college district officials performing their duties.
- Wilfully incite others to commit any of the acts prohibited by this code.
- Violate any federal or state statute, local ordinance or board policy while on college property or while at a college function.

- **Persons in violation of the Code of Conduct**
- The authorization of a visitor, to remain on college grounds or at any college function shall be withdrawn and they shall be directed to leave the premises. If they refuse to leave, they shall be subject to ejection.

Date of implementation: February 2020
Policy review date: February 2023