

Minutes of the IQAC meeting held on 20th April, 2023 from 10:30a.m onwards in the IQAC room, Carmel College, Goa.

Members Present:

Dr. Sr. Maria Lizanne A.C., Sr. Shanti Cardoso, Ms. Sajani D'Costa, Dr. Brian Mendonça, Ms. Lynette Fortes, Sr. Janet Velho, Dr. Michelle Fernandes, Ms. Vinita D'Sa, Ms. Meena Verdes, Ms. Ciena Godinho, Ms Nezlyn, Ms. Swena Vaz (student representative) and Advocate Francis D'Costa.

Proceedings:

The minutes started with a prayer by Sr. Janet Velho A.C. The minutes of the meeting held on 19th January, 2023 were read and were proposed to be passed by Dr. Brian Mendonca and seconded by Ms. Lynette Fortes respectively.

Review of events

Best Practice (E-Waste Collection drive): Ms Sajani D'Costa informed the members that E-Waste collection drive was organized by the Environment Protection Club of the college on 23rd and 24th of February, 2023 in the college premises. Two bins were kept near the cooperative store for this purpose and Global E-waste Management Systems with whom we have collaboration collected the E-waste on 25th February, 2023.

Revision of College Policy

Ms Sajani Dcosta informed the members that the manual of the college policies was revised and the Policy on Prohibition of Sexual Harassment of Women at Work Place and the Policy for Persons with Special Needs was included in the college policy manual.

Bridge Course

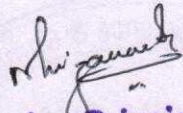
Sr. Janet informed the members that a 30 hour bridge course, separately for management and accounts students was successfully organized and completed.

College Canteen

The manager, Sr. Shanti Cardoso A.C. requested the members to suggest names of persons who would be willing to take up the canteen contract. Advocate Francis D'Costa suggested two names that catered -Fish Town and Franky, with whom he would check and let us know the possibilities.

Quality Initiative




Officiating Principal
Carmel College of Arts, Science &
Commerce for Women
Nuvem-Goa

Sajani D'Costa informed the members that the faculty had visited various Higher Secondary schools to promote the courses offered by the college in the Arts, Science and Commerce streams. She also informed that an aptitude test for the Higher Secondary school students could not be conducted as the schools were busy completing their portion and it was difficult to give a time slot to conduct an aptitude test.

Future Plans

Ms Nezlyn informed the members that research is of vital importance to the post graduate faculty and students, but are unable to get funds from the funding agencies as they are on contract basis. She suggested that college in order to encourage research, maintain a seed fund. Initially as a pilot study a seed fund of Rs. 20,000/- can be given to the faculty for a research project to be completed in six months; interested faculty could send the proposal and a committee could scrutinize and select one proposal for which the seed fund would be given. The manager Sr. Shanti Cardoso A.C. mentioned that she is ready to support anything that helps in the growth and development of the college and faculty.

Dr. Brian Mendonca mentioned that when college organises events there are hiccups, but that should be considered a learning experience and precautions should be taken the next time the event is held, as such events help in building social and cultural capital and also help in building a brand. The students' representative Ms Swena Vaz also suggested that the part of the proceeds of such events could be used for research and improving the infrastructure of the college.

Since college will be implementing the NEP 2020 from the academic year 2023-24, the members unanimously suggested that office automation is need of the hour and we also need to upgrade our IT infrastructure.

The meeting ended at 11:30 a.m.

Action Taken report:

NEP Preparedness: The principal made a presentation on the various course offered under NEP to the first-year students. Departments requested to take decisions on the options to be offered to the first-year students in all the streams. All processes steam lined to comply with the requirements of NEP. A state level workshop held by department of commerce for multidisciplinary courses in commerce. Faculty attend workshops in their respective courses.



M. J. ...
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