



IQAC Meeting

1 message

Carmel College Administration <office@carmelcollegegoa.org>

Fri, Apr 17, 2026 at 12:2

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Bcc: Aldina Gomes <aldinagomes@carmelcollegegoa.org>

Dear Sir/Madam,

This is to inform you that a meeting of the Internal Quality Assurance Cell (IQAC) has been scheduled as follows:

Date: **Wednesday, 22nd April, 2026**

Time: **10:30 a.m.**

Venue: **IQAC Room**

Agenda:

1. Review of the past events
2. A.O.B.

Kindly make it convenient to attend the above meeting so that we could take a group photo of the IQAC members.

With kind regards,

Dr. Aldina Braganza
Officiating Principal

**CARMEL COLLEGE OF ARTS, SCIENCE AND COMMERCE FOR WOMEN,
NUVEM, GOA.**

The following members were present for the IQAC meeting held on Wednesday,
22nd April, 2026 in the IQAC room.

Sr. No.	Name		Signature
1	Dr. Aldina Braganza	Chairperson/ Officiating Principal	
2	Sr. Maria Ishapriya A.C.	Management Representative	<i>sr. Ishapriya</i>
3	Dr. Michelle Fernandes	Coordinator	<i>M Fernandes</i>
4	Ms. Celina Fernandes	Senior Administrative Officials	<i>Celina Fernandes</i>
5	Ms. Ciena Godinho		<i>Ciena Godinho</i>
6	Ms. Angela Quadros		<i>Angela Quadros</i>
7	Ms. Queenie Viegas	Member	<i>Queenie Viegas</i>
8	Dr. Maria Cordeiro	Member	<i>Dr. Maria Cordeiro</i>
9	Mr. Jose Manuel Noronha	Employer	<i>Jose Manuel</i>
10	Dr. Aida Dourado	Academician	<i>Aida Dourado</i>
11	Ms. Hegel Da Costa	Alumni	<i>Hegel Da Costa</i>
12	Ms. Khushi Renee Sharma (General Secretary)	Student Representative	

Date: 22.04.2026

Dr. Aldina Braganza

Officiating Principal
Carmel College of Arts, Science &
Commerce for Women
Nuvem-Goa

MINUTES OF THE IQAC MEETING

Date: 22nd April 2026

Time: 10.30 a.m.

Venue: Principal's Cabin, Carmel College of Arts, Science and Commerce for Women, Navem, Goa.

The annual closure IQAC meeting was held at 10.30 am on 22 April 2026 in the Principal's cabin. The notice and agenda were circulated to the IQAC members via email on 17th April 2026. The agenda for the meeting was as follows: -

1. Review of past events
2. Any Other Business (A.O.B.)

The minutes of the previous IQAC meeting were read and approved. The motion to pass the minutes was proposed by Ms. Queenie Viegas and seconded by Ms. Hagel D'Costa.

The minutes confirmed without amendments.

1. Review of past events

The Principal, Dr. Aldina Branganza reported that 400 activities were conducted during the academic year 2025-26. The core focus areas for the year included add-on courses, observance of days of national and global importance, Indian Knowledge Systems (IKS), Yoga-related activities, and community-based programmes, carried out under the guidance of Dr. Sr. Doris D'Souza A.C., Educational Consultant, Carmel College. Faculty members have been encouraged to enhance participation and conduction of activities at national-level. The Principal announced that the focus for the upcoming academic year (2026-27) will shift toward research.

2. Any Other Business (A.O.B.)

Ms. D'Costa enquired whether ISO certification will aid the College to improve its grade, to which the Principal, Dr Aldina Branganza informed that while the college had

previously pursued it, and it helped in setting systems in place, however it is not necessary for the college to be ISA certified to improve its NAAC grade.

The Principal requested Dr. Michelle Fernandes to explain the new activity management system. Dr. Fernandes outlined an online approval process requiring faculty to submit a proposal before initiating any activity and a completion report thereafter. The system is designed to prevent scheduling overlaps. Documentation now follows a single, uniform format covering the entire activity lifecycle – from proposal to final report – including mandatory attendance records, to ensure data integrity.

Mr. Noronha advised verifying GST applicability for add-on courses, particularly those involving participants from outside Goa.

Mr. Noronha informed the committee of a newly launched BSc Culinary course and proposed exploring a collaboration with Carmel College. He also enquired about the MSc Food Technology programme and the upcoming BSc Food Science and Technology course.

The Principal informed that a 4-credit course on Values and Ethics has been made compulsory for all students.

The Principal highlighted the growing number of private universities and the need for the institution to remain competitive.

The college has initiated Indian Knowledge System (IKS) programmes with a focus on Goan traditional music, cuisine, and cultural heritage. Mr. Noronha and Dr. Dourado emphasised the importance of incorporating courses or activities that promote local traditions, language (Konkani), and cuisine. The Principal confirmed that the Konkani Department is actively conducting activities and participating in competitions.

The Principal stated that a key agenda item was identifying strategies to motivate students to participate in activities without disrupting the timetable. A dedicated activity slot had been created in the even semester timetable; however, attendance was low. It

was agreed that the need to continue this slot would be reviewed in consultation with Heads of Departments.

Mr. Noronha attributed low student participation to excessive mobile phone use ('digital distraction') and recommended exploring signal jamming in activity areas. Ms. D'Costa urged faculty to engage more closely with students to understand the root causes. Mr. Noronha also suggested strengthening the student-teacher mentoring system and increasing the frequency of PTA meetings.

Sr. Maria Ishapriya A.C. suggested that home visits and greater family involvement could positively impact student engagement. Dr. Dourado endorsed the approach, while acknowledging that it is time-intensive.

Ms. D'Costa proposed establishing student exchange programmes and cited the Goa-Portugal exchange as a successful example. Dr. Noronha emphasised that such programmes must offer genuine value addition and tangible benefits to students.

Mr. Noronha and Ms. D'Costa enquired about the Alumni Association and its role in organising activities and facilitating alumni-student interactions. Dr. Branganza and Dr. Fernandes confirmed that departmental alumni interaction activities are being conducted.

Ms. D'Costa requested that more case studies be documented across departments, noting that this data is currently insufficient and can be leveraged to demonstrate societal impact.

The Principal announced the appointment of Nodal Officers for key institutional focus areas:

- Green Clean Campus – Ms. Sajni D'Costa
- Library and Discipline – Ms. Cheryl Alvares
- Public Relations – Dr. Rovina Fernandes

These roles are designed to promote student involvement in institutional governance.
Full operationalisation of these positions is expected by June 2026.

The Principal, Dr. Aldina Branganza concluded the meeting by thanking all members for their contributions and formally concluded the meeting.


Officiating Principal
Carmel College of Arts, Science &
Commerce for Women
Navem-Ges