

**CARMEL COLLEGE OF ARTS, SCIENCE AND COMMERCE FOR WOMEN**  
**NUVEM, SALCETE, GOA. 403 713**  
Minority Institution under Article 30(1) of the Indian Constitution  
Re-Accredited by NAAC 4<sup>th</sup> Cycle with “A” Grade Score 3.25

**TENDER NOTICE**

Quotations are invited from registered agencies under PSARA 2005 on daily wages payment basis for outsourcing the following services at Carmel College of Arts, Science and Commerce for Women as per the requirement enlisted against each of the services.

<b>Sr. No.</b>	<b>Services to be outsourced</b>	<b>No. of Post</b>	<b>Job requirement</b>	<b>Qualification/Experience</b>
1.	<b>Security</b>	<b>03</b>	To work in shifts, patrolling property, monitoring surveillance, and control excess at Institute entrances and vehicle gates. Has to monitor the flow of students and staff and respond in emergency situation whenever required.	Literate with knowledge of Konkani language. Persons with experience as security/watchman in reputed schools, colleges agency/company will be preferred
2	<b>Housekeeping</b>	<b>04</b>	Includes performing a variety of cleaning activities such as sweeping, mopping, dusting, polishing. To ensure that all class rooms, toilets, washrooms, offices and common rooms are cared for and inspected daily according to the standards and notify the superiors/Principal about any damages or defects and also check stock level of all consumables and replace when required	Knowledge of Konkani language. Literate with proven experience as a cleaner or housekeeper. Should have the ability to work with little supervision and maintain a high level of performance. People residing in the vicinity of the college is preferred.
3	<b>Gardener</b>	<b>01</b>	Includes monitoring the health of all plants and green spaces, watering plants, trimming trees and shrubs, fertilising and mowing lawns, grafting, weeding gardens, and keeping green spaces and walkways clear of debris and litter, maintain landscaping equipment's including movers, trimmers and fertilizers.	Literate with knowledge of Konkani language. Experience of working in nurseries, farms or horticulture department is preferred

Quotation should include the following

- i) Valid license and certifications (registered under PSARA 2005)
- ii) Monthly service charges (inclusive of all applicable charges)
- iii) Duty Hours: 08 hours
- iv) Terms & Conditions

Individuals can also submit their applications for the posts at Sr. No. 2 & 3 only.

The quotations/applications for outsourcing the above services, addressed to the Officiating Principal, Carmel College of Arts, Science and Commerce for Women, Nuvem, Salcete – Goa. 403713, should reach by 21/01/2026 before 1.00 p.m.

The Principal reserves the right to accept or reject any tender/application without assigning any reason thereof.

Date: 12/01/2026

**Dr. Aldina Braganza**  
**Officiating Principal**