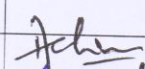
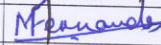
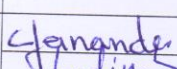
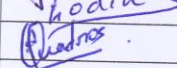
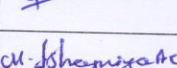
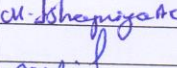
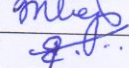
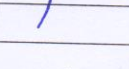

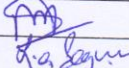
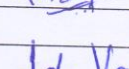
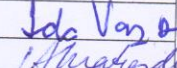
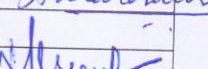
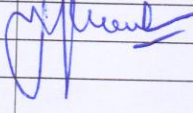
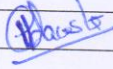
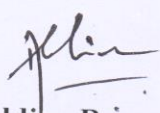


**CARMEL COLLEGE OF ARTS, SCIENCE AND COMMERCE FOR WOMEN,  
NUVEM, GOA.**

The following members were present for the IQAC meeting held on Saturday,  
11<sup>th</sup> October, 2025 in the IQAC room.

Sr. No.	Name		Signature
1	Dr. Aldina Braganza e Gomes	<b>Chairperson/ Officiating Principal</b>	
2	Dr. Michelle Fernandes		
3	Ms. Celina Fernandes	<b>Senior Administrative Officials</b>	  
4	Ms. Ciena Godinho		
5	Ms. Angela Quadros		
6	Sr. Maria Ishapriya A.C.	<b>Management Representative</b>	
7	Ms. Queenie Viegas	<b>Member</b>	 
8	Dr. Maria Cordeiro	<b>Member</b>	
<b>Coordinators: Criterion I to VII</b>			
9	Ms. Fatima Gracias	<b>Criterion I</b>	
10	Ms. Sneha Naik	<b>Criterion II</b>	
11	Mr. Mrunal Parsekar	<b>Criterion III</b>	 
12	Ms. Louise Ann Sequeira	<b>Criterion IV</b>	
13	Mr. Sanford Pereira	<b>Criterion V</b>	 
14	Sr. Ida Vaz A.C.	<b>Criterion VI</b>	
15	Mr. Audhoot K. Satardekar	<b>Criterion VII</b>	
16	Mr. Jose Manuel Noronha	<b>Employer</b>	
17	Dr. Aida Dourado	<b>Academician</b>	
18	Ms. Hegel Da Costa	<b>Alumni</b>	
19	Ms. Kushi Renee Sharma (General Secretary)	<b>Student Representative</b>	

Date: 11.10.2025

  
**Dr. Aldina Braganza e Gomes**  
**Officiating Principal**  
Carmel College of Arts, Science &  
Commerce for Women  
Nuvem-Goa



## MINUTES OF THE IQAC MEETING

Date: 11<sup>th</sup> October 2025

Time: 10.30 a.m.

Venue: IQAC Room, Carmel College of Arts, Science and Commerce for Women,

Nuvem, Goa.

Date: Saturday, 11th October, 2025

Time: 10:30 a.m.

Venue: IQAC Room

The IQAC meeting was held on 11<sup>th</sup> October 2025 at 10.30 am. The notice and agenda were circulated to the IQAC members via email on 3<sup>rd</sup> October 2025.

The agenda for the meeting was as follows: -

1. AQAR
2. Any Other Business (A.O.B.)

The meeting commenced at 10:30 a.m. with a prayer led by Ms. Louiseann Sequeira. The notice and agenda for the meeting were circulated to all IQAC members via email on 3<sup>rd</sup> October 2025.

The minutes of the previous IQAC meeting were read and approved. The motion to pass the minutes was proposed by Mr. Audhoot Satardekar and seconded by Mrs. Fatima Fernandes.

A correction to the previous minutes was noted: "Criterion VI" should be amended to "Criterion VII."

### 1. AQAR

It was informed that the NAAC is in the process of revising the evaluation and accreditation system. Consequently, submission of the AQAR for the academic year 2024–2025 is not required.

However, a NAAC survey was received requesting information for the academic years 2022–2023, 2023–2024, and 2024–2025. Although the email was initially overlooked, the required data was submitted to the NAAC office on 10th October 2025, which was the final date for submission.

### 2. A.O.B

The points arising from the meeting are as follows:

#### 2.1 Scheduling of Activities

Ms. Louiseann Sequeira observed that multiple activities are sometimes scheduled on the same day, causing inconvenience. It was suggested that an Annual Calendar of Activities be prepared at the beginning of each academic year, indicating tentative dates for departmental and institutional events to avoid overlap. The Manager, Sr. Ishapriya A.C., recommended that a plan of activities for the upcoming year be finalized by January, with a comprehensive Master Plan for all departments to be completed by April 2026.

### 2.2 Environmental Audit

Mr. Audhoot Satardekar reminded the members that the college is required to conduct the Green and Energy Audit during the current academic year.

### 2.3 Service Learning and Best Practices

The college has adopted "Service Learning" one of its best practices. It was decided that one meaningful Service-Learning activity to each department. Also, the biology departments (Botany and Zoology) can suggest one activity for each department under the second-best practice of "Careers for the soil"

### 2.4 "Classroom to Career" Lecture Series

It was noted that the "Classroom to Career" lecture series can be conducted as an alumni engagement by each department. The Principal mentioned that she will mention this activity during the staff meeting.

### 2.5 Memorandum of Understanding (MoU)

The external member, Mr. Jose Noronha, emphasized that while signing MoUs, the college should carefully evaluate the purpose and value each partnership brings to the institution.

### 2.6 Introduction of New Courses

Mr. Jose further suggested that the college should introduce new and emerging courses such as Artificial Intelligence (AI) and other skill-oriented, socially beneficial programs.

He also recommended exploring collaborations with government bodies to offer community training programmes in areas such as:

- Waste segregation and management
- Inclusivity and support for persons with special needs
- Community development and skill enhancement.
- Creating inclusive communities

### 2.7 Community Outreach and Village Adoption

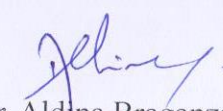
Mr. Hegel da Costa proposed that the college adopt a village and design continuous outreach programmes focusing on, Training and support for women. She suggested that each department set specific goals to contribute to this community engagement initiative.

### 2.8 Admission Promotion Activities

The Admission Committee Coordinator, Dr. Daniel Coutinho, informed members that in order to enhance student enrolment, the college has prepared a brochure. Faculty members, organized various teams comprising representatives from the Arts, Science, and Commerce streams, visited selected higher secondary schools during October and November. A common presentation has also been prepared highlighting the college's programmes and activities which will be delivered during these visits. Promotional flyers will also be distributed to create greater awareness among prospective students.

The meeting concluded with a group photograph of all members taken outside the IQAC Room.

Michelle Fernandes  
IQAC Coordinator

  
Dr. Aldina Braganza e Gomes  
**Officiating Principal**  
Carmel College of Arts, Science and Commerce for Women  
Nuvem-Goa  
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