CARMEL COLLEGE OF ARTS, SCIENCE AND COMMERCE FOR WOMEN NUYEM-SALCETE, GOA

Re-accredited by NAAC with Grade 'A', CGPA Score 3.25 (4th Cycle)



 $\mathcal{H}ANDBOOK$

2023-2024

HUMANITIES AND SOCIAL SCIENCES (ARTS)

NATURAL AND PHYSICAL SCIENCES (SCIENCE)
MATHEMATICS, STATISTICS AND COMPUTER APPLICATIONS (SCIENCE)

<u>COMMERCE AND MANAGEMENT (COMMERCE)</u>



Date of Birth: 12.08.1900 Date of Death: 29.11.1980

Dona Thelma da Costa Lourenco, was a respectable lady from Margao. She was actively involved in the field of education being a teacher herself for several years in Bombay. Being a Goan she had a deep longing to see Goan girls continue their Higher Education in Goa itself. Since the few colleges that had been started in Goa earlier were co-educational in nature, she wanted a college exclusively for young women. So she donated a beautiful, green and picturesque plot of land in Nuvem to the Apostolic Carmel Sisters to erect a DEGREE COLLEGE for WOMEN. Quoting her own words to Sr. Amabel A.C., the then Superior of Fatima Convent, Margao, "I am donating this piece of land to you that you may give your students something MORE than a UNIVERSITY DEGREE." Her husband's name was Jose Carmo Lourenco. And so Sr. Amabel decided to name the College, 'CARMEL COLLEGE FOR WOMEN' later the name was registered as 'CARMEL COLLEGE OF ARTS, SCIENCE AND COMMERCE FOR WOMEN'. The College that was started in 1964 will complete 60 years in 2024. A tiny sapling has now grown into a mighty tree.

Dona Thelma da Costa Lourenco, our generous benefactress will be honored and remembered for generations to come for her contribution to young women's education in Goa through Carmel College of Arts, Science and Commerce for Women which now runs six programs – three Undergraduate and three Postgraduate. Though initially was only for young women, it now offers Postgraduate courses to young men too.

May Dona Thelma continue to intercede for us! The Sisters of The Apostolic Carmel Congregation will ever remain grateful to her.



'SATYAMEVA MUKTI DANAM' 'TRUTH IS THE GIFT AND THE GIVER OF FREEDOM'

We uphold Truth in our thoughts, words and actions under all circumstances. With the advance of Science and Technology and progress in every field, our motto is an incentive to choose the Right, the Noble and the True.

THE APOSTOLIC CARMEL VISION / MISSION STATEMENT

YISION

'HOLISTIC DEVELOPMENT OF YOUTH THROUGH EDUCATION AMIDST A CHANGING, CHALLENGING AND DEVELOPING SOCIETY'

MISSION

TO EDUCATE YOUTH FOR ALTRUISTIC LEADERSHIP

BY INTEGRATING ACADEMIC EXCELLENCE AND HUMAN ETHICS'

CORE VALUES

Values that guide us in fulfilling our vision are

- Faith, hope and trust in God.
- Love of fellow beings and concern for other living creatures.
- Moral and ethical uprightness and social consciousness.
- Conservation of environment and natural resources.
- Pursuit of knowledge and excellence.

OBJECTIVES

- To provide value-based and quality-oriented education with a secular, democratic and syncretic spirit.
- To inculcate in students the value of generous service and pursuit of integrity.
- To work for the deepening of faith of all our students.
- To provide a Higher Education platform for first generation learners.
- To prepare youth for a dynamic role in a multi-cultural society and global community through the use of modern technology and effective learning.
- To impart knowledge and skills in order to make students gainfully employable and face bravely the challenges of the present and future.

STUDENT'S DATA

| Name of the Student: | | . |
|-----------------------|----------------|-----------------|
| Parent's / Guardian's | Name: | |
| Address: | | |
| Class: | Div.: | Year: 2023-2024 |
| Roll No.: | Phone No.: | |
| Blood Group with Rh | n factor: | |
| Sickness Details: | | |
| Emergency Contact: | | |
| | | |
| Signature of Student: | | |
| Signature of Parent / | Guardian: | |
| Name and Signature | of the Mentor: | |

NATIONAL PLEDGE (INDIA)

India is my country
and all Indians are my Brothers and Sisters.

I love my country
and I am proud of its rich and varied heritage.

I shall always strive to be worthy of it.

I shall give my parents, teachers
and all the elders respect,
and treat everyone with courtesy.

To my country and my people,
I pledge my devotion.

In their wellbeing and prosperity alone,
lies my happiness.

MY INDIA PLEDGE

India is my country. All Indians are my sisters and brothers. I appreciate and celebrate our cultural, linguistic, ethnic and religious diversity. Living together in love and peace is our strength. Justice for everyone and opportunity for all is my vision. Inclusive education and global learning is my aspiration. Any form of hatred and violence is against my ethical principle. I want to grow in a democratic space guaranteed by my constitution. I respect the dignity of all as children of God. I appreciate the rights and duties of all citizens of this great country. I welcome the global opportunities to learn, labor and live the joy of life. As fellow citizens of the 21st century, we are committed to the common destiny of a beautiful world of love, justice and fraternity.

CBCI OFFICE FOR EDUCATION AND CULTURE CBCI CENTRE, NEW DELHI

NATIONAL ANTHEM

JANA GANA MANA

THE COLLEGE ANTHEM

 As the days keep gently fleeting, Till the final duty is done; We shall cherish every moment, Of our journey well begun!

Chorus

Be our joy, our guiding light, Sweet and pure and wonderful! Glory be to Carmel! We shall sing in your praise forevermore.

Strong in faith, and full of promise,We shall travel hand in hand!We'll carry forth your 'SHINING BANNER'To every corner of the land!

Chorus

Be our joy.....

3) When the winds of life are stormy, We shall strive to keep the flame! Pearls of Carmel, rich in wisdom, Worthy to sing your precious name!

Chorus

Be our joy.....

Composed by Mr. Shakespeare Colaco Ex-Carmel College

OUR FOUNDRESS

VENERABLE MOTHER MARY VERONICA OF THE PASSION



Date of Birth: 1/10/1823

Date of Death: 16 / 11 / 1906

The Apostolic Carmel Congregation is an Indian Congregation which was founded on 16th July, 1868, in Bayonne, France, by Venerable Mother Mary Veronica née Sophie Leeves, a holy and dedicated English woman, who was divinely inspired to reach out to the young girls of her time. It was established in India on 19th November, 1870, in Mangalore, Karnataka, by Bishop Marie Ephrem OCD.

PRAYER

You have poured out your gifts of grace in abundance
On your servant, Venerable Mother Veronica.
We thank you for the precious heritage.
She has left to the Church
Through her single-minded search for your will
And her heroic pursuit of holiness.
We humbly ask you to grant
That she may be raised to the honors of the altar
So as to be a continual source of inspiration
To all who aspire to a life of close union with you
And of selfless service to others.
We ask this through Christ Our Lord
And the intercession of Mary
Queen and Mother of Carmel. Amen

Dear Mother Veronica, we earnestly ask you to intercede with God to obtain a first class miracle (mention the favor you are praying for)... So that He may be glorified through you.

Amen

HYMNS TO MOTHER VERONICA

VERONICA IS HER NAME

A new star is risen from the ocean
 Veronica is her name
 To join other stars in the heaven above
 Of the great family of Carmel.

Veronica, Veronica The whole world hails you today Veronica, Veronica You showed Carmel, a new way.

- Active life and contemplation
 She saw as the need of the time
 To give the good news, all around the world
 In works of charity and education.
- 3. She marked the way for us to follow
 Of obedience and self-sacrifice
 In true humility and fidelity
 Trusting always in our Heav'nly Father.

MOTHER VERONICA WE SING TO YOU

1. Mother Veronica we sing to you
A song of thankfulness sincerely true
You searched God's Holy Will on life's way
That brought forth fruit in the A.C. way

We the Apostolic Carmelites Do praise you by night and by day We praise you, revere you, hail you As our guide and joy, our foundress dear.

- 2. Mother Veronica valiant and brave
 True spouse of Christ our Lord, we turn to you
 Teach us to love our Lord in faith and love
 In holy solitude, in prayer and fast.
- 3. Mother Veronica, friend of the poor Comforter of the sick and helpless old You spent your life on earth teaching the young Braving all strife and stress in lands far and near.

GOD ALONE SUFFICES

God alone suffices 'tis our motto true He is our security, in Him we live and move. He is a Banker who never fails, in Him we find our rest He never changes, He knows what is best.

God alone (2) God alone suffices God alone (2) He never leaves us God alone (2) His graces ever support us God alone (2) to our goal He leads us

- 1. Rooted in God's love and prayer onwards step we take Working single-mindedly in His mission we partake Walking zealously with Mother Veronica as guide Never fearing obstacles for God is on our side.
- 2. God's love is what we need, his love is better than life He provides for all our needs, there is no room for strife A.C.'s C.B.'s A.C.A.'s we form one family 'neath the banner of Carmel we sing most joyfully

JOYFULLY SINGING

- 1. Joyfully singing, glad hearts are bringing With admiration praises for a founder She lived for God alone and his kingdom Mother Veronica, chosen cherished you are You teach us "God alone suffices".
- 2. Humble and trusting, new call discerning In gentle whisper inspiring offering family pleasure, romance, self interest Suffering conflict, pain her fervor never waned Knowing that "God alone suffices".
- 3. Mother Veronica, a leader great, you are.
 We who are chosen for Carmel's mission
 May we be gracious kind always caring
 May we in vision grow, reach out to suff'ring poor
 Showing all "God alone suffices."

VERONICA WE REMEMBER YOU

Veronica, we remember you with filial love and gratitude Veronica, we honor you, we celebrate your greatness true.

- 1. Through education you changed the hearts
 Through healing care you brought joy to lives
 Even more than these as we think of you
 We celebrate your holiness true
- 2. You loved the poor and neglected ones You prayed and worked for abandoned ones You fixed your gaze on Jesus Christ To please Him Mother, you spent your life.
- 3. On this our joy-filled festive day With loyal hearts we sing this lay Your hidden life and zeal indeed Inspires us in prayer and deed.

HOMAGE TO MOTHER VERONICA

Veronica, a name to A.C.'s dear A constant inspiration and a spur Anchored in God to Him totally yielded Her words to us, bring eagerness and freedom

- 1. I do not desire anything but the will of God All my prayer was to be the last and least in Carmel
- 2. Make yourself small and remain very small For there is always place for little ones
- 3. Be constant in prayer, humbly distrust self Put your trust in God alone and not in man.

HYMNS TO MOTHER OF CARMEL

MOTHER OF CARMEL

Mother of Carmel pray for me I want to live and love like Thee

- 1. Teach me to pray with faith in God. Show me the way that leads to my Lord.
- 2. Teach me to see what's right and wrong And with sound values guide me along
- 3. Service to all your aim was indeed, True citizen be and help all in need

PURE AS CARMEL

Pure as Carmel snows and lovely,
 As its first fair morning shine.
 Crowned with stars of changeless splendor,
 Hail thou Mother maid divine.
 Hail thou Lady of the Mountain
 Rearing up its stately height.
 Emblematic of Thy graces
 Glowing in immortal light

Mother of Mount Carmel hear, Bless your children far and near (2)

2. Raise thy voice for us to Jesus
On this blessed feast of thine.
Raise thy pure hands up to bless us.
As we gather round thy shrine
Bless, O bless us now and ever
Thou who once this dark earth trod
And when dying waft our spirits
To our home in heaven to God.



GLORY OF CARMEL

Crowned with the glory of Carmel, pure as the silv'ry cloud, Seen by the seer of Israel, is our Mother Mary blest Myriads of voices songs do raise, Echoing angels hymns of praise.

The Holy Church fore'er proclaim, And we her children thee acclaim,
The virgin Mother of God and Saviour,
O glorious Queen of Carmel, O Queen of Carmel.

Guide us O Mother of Carmel, who thy protection claim, Lead us to realms of glory, so we thy mercy proclaim. With angel choirs a countless throng, Filling the heav'ns with psalm and song. All hail to thee, the triumph of grace, The diadem of our fallen race. We are thy children, thine own dear children, Oh glorious Queen of Carmel, O Queen of Carmel.

WE ASSEMBLED HERE TODAY

We assembled here today Lady of Mount Carmel pray That Thou wouldst from every ill Guard our wayward footsteps still Guide us with Thy heavenly light Morning Star of radiance bright

Ave Maria, Mother dear Smile upon Thy children here; Gentle Lady, ever blest On Thine aid our hope we rest Be our Advocate on high In Thy home beyond the sky

Till we reach the distant shore Till the storms of life are o'er In this wild tempestuous night Carmel be our beacon light Guiding us o'er life dark sea To a bright eternity.

ABOUT

CARMEL COLLEGE OF ARTS, SCIENCE AND COMMERCE FOR WOMEN



Carmel College of Arts, Science and Commerce for Women in Goa was established on 20th June, 1964, to fulfill the need of Higher Education for Women in Goa. Within the span of 59 years of its inception, the college has made giant strides towards offering an all-round education to the budding young women of the State.

As a catholic educational institution, we strive to

- 1) widen the knowledge of our students in their subjects, through curricular and co-curricular activities.
- 2) impart right values through our classroom teaching especially the values of honesty and integrity.
- 3) give the student an awareness of the needs of the poor and love for the underprivileged, through social development schemes.
- 4) develop in them a greater national consciousness which will bring in its wake, a love for the country and of service to the people. Our stress is on values that endure, through religious and moral formation. Admission to the students is open without any discrimination of caste, creed, religion etc.

CARMEL COLLEGE AT A GLANCE

Off. Principal : DR. SR. MARIA LIZANNE A.C.

Location : Nuvem, Salcete-Goa

Established in : 1964

Accreditation : Re-Accredited by NAAC with 'A' Grade CGPA Score 3.25 (4th Cycle)

Streams : HUMANITIES AND SOCIAL SCIENCES (ARTS)

NATURAL AND PHYSICAL SCIENCES (SCIENCE)

MATHEMATICS, STATISTICS AND COMPUTER APPLICATIONS (SCIENCE)

COMMERCE AND MANAGEMENT (COMMERCE)

College Timings: 8.00 a.m. to 4.00 p.m.

Office Timings: (Monday to Saturday) 8.00 a.m. to 4.00 p.m.

RULES AND REGULATIONS - GENERAL CONDUCT

- Students should take particular care to be punctual for all lectures and tutorials. Absence from lectures must be justified in writing and if prolonged illness is the cause, a medical certificate must be submitted.

 Absence from any one lecture will be considered as absence for the full day.
- Every student **must** wear the College Identity Card during College hours, and during College and University examinations. Students without Identity Cards will not be allowed in the College. Students are also compulsorily required to carry their handbook to college everyday.
- All the students are responsible to the College for their conduct on the College premises. Students of this College shall abide by the rules that may be made by the Principal or Management from time to time. Disobedience, misconduct, misbehaviour, sexual harassment or failure to comply with any of the rules will entail punishment including expulsion from the College.
- No student should invite any outsider to attend classes, functions or for any other purpose without the prior permission of the Principal.
- Students are expected to read regularly the notices displayed in prominent places. They should adhere to the last date given for filling in the examination, scholarship or any other form. Any queries after the given date will not be entertained.
- Students should not loiter in the College corridor or cause disturbance in the College premises while classes are in progress or at any other time. They have to use all facilities with care; any damage done to property will have to be compensated adequately.
- Students are expected to take proper care of the College property and help in keeping the premises neat and tidy; damage done to the College property is a breach of discipline and will be dealt with severely.
- Students applying for certificates, testimonials, letters of reference or any other document requiring the Principal's signature should apply for the same in writing and claim them from the office after three days.
- Students will not be allowed to meet visitors during lecture hours. In urgent cases, prior permission of the Principal has to be obtained.
- Students should wear neat, modest and decent outfits to College (preferably kurtas or salwar kameez). Pants / trousers worn should not be short / tight fitting. Sleeveless and deep necked tops (clothes) should be avoided.
- Letters received by day students at the College address will not be delivered to them. They are expected to give their residential address to their friends and relatives.
- Students will not be allowed to use cell phones in the classrooms unless specified by the teachers in class. Violation of this rule would result in the confiscation of the respective cell phone.
- Ragging is a cognizable offence and is banned in the institution; anyone found indulging in 'ragging' is likely to be punished appropriately which may include expulsion from the institute by the Principal (as per directives received from Directorate of Higher Education, Government of Goa No. 9/2/2001/HE/415 dated 7/3/2005)
- Sexual Harassment is strictly prohibited and liable for punishment. A student if found guilty of such acts, is liable for punishment as prescribed by the competent authority. As per directives received from Directorate of Higher Education, Government of Goa log in to www.cyvercrime.gov.in and www.mha.gov.in for information on awareness among students about the various cyber threats that can impact them and ways to safeguard themselves against cyber crimes.

As per G.U. Regulations under OA - 17.3

- A student having less than 75% cumulative attendance in a semester/Term/Year and /or less than 50% attendance in individual paper/course, shall not be eligible to appear for that Semester/Term/Annual Examination. Such student shall have to seek re-admission to the course/programme during the subsequent Academic Year/Term/Semester by paying requisite fees. However, such student shall not be treated as fresh applicant for the admission if the re-admission is in the same institution. Re-admission to professional colleges for the First Year of the Course shall be as per the admission rules of these courses. These students shall not answer CET.
- For a student registered for subject/subjects having practical component, attendance for both theory and practical component shall be treated separately for the requisite attendance mentioned above.
- Attendance of a student in an institution for a course shall be transferred to another institution if the student continues the same course in the new institution.
- A student representing the Institution/University/State/Country in extracurricular activities such as NCC/NSS/Sports/Cultural events on obtaining prior approval of the Principal/Dean/Head of Department shall be treated as "On duty" at the lectures/practicals missed by him/her and shall be marked as 'D" in the Attendance Register. Absence due to such activities shall be supported by documentary evidence issued by the appropriate authority such as commanding Officer of NCC, Director of Youth Affairs, Director/Asstt. Director of Sports in Government/University or and authorized official of these and other similar bodies. However, in such cases, for the purpose of compilation of cumulative as well as paper/course-wise attendance, the number of prescribed lectures/practicals for the paper/course shall be calculated after adding the lectures/practicals under 'D' and considered as such e.g
- No. of lectures / practicals attended + D x 100
- No. of lectures/practicals engaged
- a) Absence on medical grounds for more than four continuous working days is required to be supported with a Medical Certificate which should be submitted within sevend days after rejoining classes.
 - b) Absence beyond 25% may be condoned on medical grounds
 - c) Students participating in sports at the Iner-collegiate Championship level may be given upto 15% relaxation in attendance. Further, a student who participates in two or more Inter-collegiate Championships may be given an additional 10% relaxation in attendance.
 - d) A relaxation of an additional 25% in attendance shall be available for Maternity Leave to women candidates pursuing a UG/PG Programme(General Education) at Goa University campus and affiliated colleges.
 - e) A student representing the University at Inter University Championships or the State at National level Championships or higher levels, may be given relaxation upto 50% in attendance.
 - f) However, the maximum relaxation permissible to a student on all accounts shall not be more than 50%.
- Any case not covered under the above clauses but recommended by the Principal/Dean/Head of the Department for condonation shall be referred to a Committee consisting of (1) Vice-Chancellor (Chairman), (ii) Registrar and (iii) Principal of the Institution/Dean of the College/Head of the Department concerned, as members.
- Any student, who has any grievance about the attendance record, may bring the same to the notice of the Principal of the College in writing, within three days from the date of its display on the Notice Board. Principal of the College on receipt of such a complaint, shall verify the accuracy of attendance records and allow the aggrieved student to inspect the records, if necessary, and shall dispose of the complaint preferably within a period of seven days.

SCHOLARSHIPS:

a) GOVERNMENT SCHEMES:

- Prematric, Postmatric and merit cum means scholarship to the students belonging to Minority communities: www.scholarships.gov.in
- Post Matric Scholarship to students belonging to a) Scheduled Tribe b) Scheduled Caste c) Other Backward Class Government of Goa Scheme of Financial Assistance under "Gagan Bharari Shiksha Yojana to a) Scheduled Tribe b) Scheduled Caste c) Dhangar community
- Government of Goa Scheme of "Merit based Award & recognition of High performance in the Board Exams of SSC and HSSC in the state of Goa for a) Scheduled Tribe student b) Scheduled Caste student
- Financial Assistance for Higher Education/ Technical Education under "Sant Sohirobanath Ambiye Dnyanvruddhi Shishyavrutti Bursary Scheme.
- Fee Waiver Scheme for SC/ST students pursuing Higher Education Dayanand Bandodkar Scheme for Higher Education for orphans.
- Scheme for Promotion of Science Education for FYBSc science students securing 75% and above marks at XII examination.
- Freeships to the physically Handicapped
- Freeships to the children of service personnel
- Freeships to the Freedom fighter/Political sufferers
- Student Aid Fund to render financial assistance to the poor students (Income of the parents of the applicant student should not exceed Rs.2.00 lakhs per annum.)

b) CARMEL COLLEGE SCHOLARSHIPS

REFUND OF DEPOSIT

Laboratory, Library and General Deposits will be refunded to the students under the following conditions -

- 1) They should claim their deposit within 6 months from the date of publication of results of their respective examination along with their Identity Cards and Deposit Receipt.
- 2) Deduction will be made for individual breakage and damages.
- 3) Deduction will also be made for general loss of library books and general damage to college property and furniture from all the students.

THE MENTOR SCHEME:

The College implements the students Mentor Scheme under which a small group of students is assigned to a teacher. The teacher in charge keeps in touch with students from his/her group and helps and guides them in their studies, personal problems, etc, through periodic meetings.

COUNSELLING:

The counselors are available on the campus for students from 8.30 a.m. to 1.00 p.m. to help the students to deal with various challenges faces by them. Confidentiality of the student is maintained.

CO-OPERATIVE SOCIETY:

A registered Co-operative Stores managed by the Staff and Students is run on the College Campus. Goods at cost price are available for the benefit of the students. All the students are expected to be members of the Co-operative Society by purchasing a share at the value of Rs.11/-.

ANNUAL PLANNER: 2023-2024

JUNE 2023

| 1 | Thursday | |
|----|-----------|---|
| 2 | Friday | |
| 3 | Saturday | |
| 4 | Sunday | |
| 5 | Monday | |
| 6 | Tuesday | |
| 7 | Wednesday | |
| 8 | Thursday | |
| 9 | Friday | |
| 10 | Saturday | |
| 11 | Sunday | |
| 12 | Monday | |
| 13 | Tuesday | |
| 14 | Wednesday | |
| 15 | Thursday | |
| 16 | Friday | |
| 17 | Saturday | |
| 18 | Sunday | |
| 19 | Monday | Commencement of B.A., B.Sc. & B.Com Programmes (First Term) |
| 20 | Tuesday | |
| 21 | Wednesday | |
| 22 | Thursday | |
| 23 | Friday | |
| 24 | Saturday | |
| 25 | Sunday | |
| 26 | Monday | |
| 27 | Tuesday | |
| 28 | Wednesday | |
| 29 | Thursday | Id-Ul-Zuha (Bakri Id)- Public Holiday |
| 30 | Friday | |
| | | |

JULY 2023

| 2 Sunday 3 Monday 4 Tuesday 5 Wednesday 6 Thursday 7 Friday 8 Saturday 9 Sunday 10 Monday 11 Tuesday 12 Wednesday 13 Thursday 14 Friday 15 Saturday 16 Sunday 18 Tuesday 19 Wednesday 20 Thursday 21 Friday 22 Saturday 23 Sunday 24 Monday 25 Tuesday 26 Wednesday 27 Thursday 28 Friday 29 Saturday 30 Sunday 31 Monday | 1 | Saturday | |
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AUGUST 2023

| 1 | Tuesday | |
|----|-----------|-----------------------------------|
| 2 | Wednesday | |
| 3 | Thursday | |
| 4 | Friday | |
| 5 | Saturday | |
| 6 | Sunday | |
| 7 | Monday | |
| 8 | Tuesday | |
| 9 | Wednesday | |
| 10 | Thursday | |
| 11 | Friday | |
| 12 | Saturday | |
| 13 | Sunday | |
| 14 | Monday | |
| 15 | Tuesday | Independence Day (Public Holiday) |
| 16 | Wednesday | |
| 17 | Thursday | |
| 18 | Friday | |
| 19 | Saturday | |
| 20 | Sunday | |
| 21 | Monday | |
| 22 | Tuesday | |
| 23 | Wednesday | |
| 24 | Thursday | |
| 25 | Friday | |
| 26 | Saturday | |
| 27 | Sunday | |
| 28 | Monday | |
| 20 | Wionday | |
| 29 | Tuesday | |
| | | |

SEPTEMBER 2023

| 1 | Friday | |
|----|-----------|--|
| 2 | Saturday | |
| 3 | Sunday | |
| 4 | Monday | |
| 5 | Tuesday | Teachers' Day |
| 6 | Wednesday | |
| 7 | Thursday | |
| 8 | Friday | |
| 9 | Saturday | |
| 10 | Sunday | |
| 11 | Monday | |
| 12 | Tuesday | |
| 13 | Wednesday | |
| 14 | Thursday | |
| 15 | Friday | |
| 16 | Saturday | |
| 17 | Sunday | |
| 18 | Monday | Chaturthi Break (18.09.2023 to 23.09.2023) |
| 19 | Tuesday | |
| 20 | Wednesday | |
| 21 | Thursday | |
| 22 | Friday | |
| 23 | Saturday | |
| 24 | Sunday | |
| 25 | Monday | |
| 26 | Tuesday | Milad-Un-Nabi |
| 27 | Wednesday | |
| 28 | Thursday | |
| 29 | Friday | |
| 30 | Saturday | |

God loves a generous giver

OCTOBER 2023

| 1 | Sunday | Birth Date of Our Foundress, Venerable Mother Mary Veronica of the Passion, born in 1823 at Constantinople, Greece. Feast of St. Therese of Child Jesus (Carmelite Saint) |
|----|-----------|---|
| 2 | Monday | Gandhi Jayanti – Public Holiday |
| 3 | Tuesday | |
| 4 | Wednesday | |
| 5 | Thursday | |
| 6 | Friday | |
| 7 | Saturday | |
| 8 | Sunday | |
| 9 | Monday | |
| 10 | Tuesday | |
| 11 | Wednesday | |
| 12 | Thursday | |
| 13 | Friday | |
| 14 | Saturday | |
| 15 | Sunday | Feast of St. Teresa of Avila (Carmelite Saint) |
| 16 | Monday | |
| 17 | Tuesday | |
| 18 | Wednesday | |
| 19 | Thursday | |
| 20 | Friday | |
| 21 | Saturday | |
| 22 | Sunday | |
| 23 | Monday | Diwali Break (w.e.f. 23.10.2023 to 11.11.2023) |
| 24 | Tuesday | Dussehra- Public Holiday |
| 25 | Wednesday | |
| 26 | Thursday | |
| 27 | Friday | |
| 28 | Saturday | |
| 29 | Sunday | |
| 30 | Monday | |
| 31 | Tuesday | |

NOVEMBER 2023

| 1 | Wednesday | |
|----|-----------|--|
| 2 | Thursday | |
| 3 | Friday | |
| 4 | Saturday | |
| 5 | Sunday | |
| 6 | Monday | |
| 7 | Tuesday | |
| 8 | Wednesday | |
| 9 | Thursday | |
| 10 | Friday | |
| 11 | Saturday | |
| 12 | Sunday | Diwali |
| 13 | Monday | |
| 14 | Tuesday | Commencement of Sem I, III and V Examinations (w.e.f. 14.11.2023 to 02.12.2023) |
| 15 | Wednesday | |
| 16 | Thursday | Death date of our Foundress, Venerable Mother Mary Veronica of the Passion, died in 1906 at Pau, France |
| 17 | Friday | |
| 18 | Saturday | |
| 19 | Sunday | Establishment of the Congregation of the Apostolic Carmel in Mangalore, Karnataka, India 1870 |
| 20 | Monday | |
| 21 | Tuesday | |
| 22 | Wednesday | |
| 23 | Thursday | |
| 24 | Friday | |
| 25 | Saturday | |
| 26 | Sunday | |
| 27 | Monday | |
| 28 | Tuesday | Death date of Dona Thelma da Costa Loureco, died in 1980, donor of the land for Carmel College for Women |
| 29 | | iuna for carmer conege for 17 omen |
| 2) | Wednesday | and for currier conege for women |

DECEMBER 2023

| 1 | Friday | |
|----|-----------|---|
| 2 | Saturday | |
| 3 | Sunday | |
| 4 | Monday | Feast of St. Francis Xavier (Public Holiday) |
| 5 | Tuesday | Commencement of B.A., B.Sc. & B.Com Programmes (Second Term) |
| 6 | Wednesday | |
| 7 | Thursday | |
| 8 | Friday | |
| 9 | Saturday | |
| 10 | Sunday | |
| 11 | Monday | |
| 12 | Tuesday | |
| 13 | Wednesday | |
| 14 | Thursday | |
| 15 | Friday | |
| 16 | Saturday | |
| 17 | Sunday | |
| 18 | Monday | |
| 19 | Tuesday | Goa Liberation Day (Public Holiday) |
| 20 | Wednesday | |
| 21 | Thursday | |
| 22 | Friday | |
| 23 | Saturday | |
| 24 | Sunday | |
| 25 | Monday | Christmas Break |
| | | (25.12.2023 to 01.01.2024) |
| 26 | Tuesday | |
| 27 | Wednesday | |
| 28 | Thursday | |
| 29 | Friday | |
| 30 | Saturday | |
| 31 | Sunday | |

We should be true religious and not pious teachers

JANUARY 2024

| 1 | Monday | |
|----------------|-------------------------------|--|
| 2 | Tuesday | |
| 3 | Wednesday | |
| 4 | Thursday | |
| 5 | Friday | |
| 6 | Saturday | |
| 7 | Sunday | |
| 8 | Monday | |
| 9 | Tuesday | |
| 10 | Wednesday | |
| 11 | Thursday | |
| 12 | Friday | |
| 13 | Saturday | |
| 14 | Sunday | |
| 15 | Monday | |
| 16 | Tuesday | Feast of St. Joseph Vaz (Patron of the Archdiocese of Goa & Daman) |
| 17 | Wednesday | |
| 18 | Thursday | |
| 19 | Friday | |
| 20 | Saturday | |
| 21 | Sunday | |
| 22 | Monday | |
| 23 | Tuesday | |
| 24 | Wednesday | |
| 25 | | |
| | Thursday | |
| 26 | Thursday Friday | Republic Day- Public Holiday |
| 26 27 | | Republic Day- Public Holiday |
| | Friday | Republic Day- Public Holiday |
| 27 | Friday Saturday | Republic Day- Public Holiday |
| 27 | Friday Saturday Sunday | Republic Day- Public Holiday |
| 27 28 29 | Friday Saturday Sunday Monday | Republic Day- Public Holiday |

FEBRUARY 2024

| 1 | Thursday | |
|----|-----------|--|
| 2 | Friday | |
| 3 | Saturday | |
| 4 | Sunday | |
| 5 | Monday | |
| 6 | Tuesday | |
| 7 | Wednesday | |
| 8 | Thursday | |
| 9 | Friday | |
| 10 | Saturday | |
| 11 | Sunday | |
| 12 | Monday | |
| 13 | Tuesday | |
| 14 | Wednesday | |
| 15 | Thursday | |
| 16 | Friday | |
| 17 | Saturday | |
| 18 | Sunday | |
| 19 | Monday | |
| 20 | Tuesday | |
| 21 | Wednesday | |
| 22 | Thursday | |
| 23 | Friday | |
| 24 | Saturday | |
| 25 | Sunday | |
| 26 | Monday | |
| 27 | Tuesday | |
| 28 | Wednesday | |
| 29 | Thursday | |
| | 1 | |

MARCH 2024

| 1 | Friday | |
|----|-----------|---------------------------|
| 2 | Saturday | |
| 3 | Sunday | |
| 4 | Monday | |
| 5 | Tuesday | |
| 6 | Wednesday | |
| 7 | Thursday | |
| 8 | Friday | International Women's Day |
| 9 | Saturday | |
| 10 | Sunday | |
| 11 | Monday | |
| 12 | Tuesday | |
| 13 | Wednesday | |
| 14 | Thursday | |
| 15 | Friday | |
| 16 | Saturday | |
| 17 | Sunday | |
| 18 | Monday | |
| 19 | Tuesday | |
| 20 | Wednesday | |
| 21 | Thursday | |
| 22 | Friday | |
| 23 | Saturday | |
| 24 | Sunday | |
| 25 | Monday | |
| 26 | Tuesday | |
| 27 | Wednesday | |
| 28 | Thursday | |
| 29 | Friday | |
| 30 | Saturday | |
| 31 | Sunday | |
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APRIL 2024

| 1 | Monday | |
|--|--|--|
| 2 | Tuesday | |
| 3 | Wednesday | |
| 4 | Thursday | |
| 5 | Friday | |
| 6 | Saturday | |
| 7 | Sunday | |
| 8 | Monday | |
| 9 | Tuesday | |
| 10 | Wednesday | |
| 11 | Thursday | |
| 12 | Friday | |
| 13 | Saturday | |
| 14 | Sunday | Ambedkar Jayanti |
| 15 | Monday | Commencement of Sem II, IV and VI Examinations (w.e.f. 15.04.2024 to 20.05.2024) |
| | | |
| 16 | Tuesday | |
| 16 | Tuesday Wednesday | |
| | _ | |
| 17 | Wednesday | |
| 17 | Wednesday Thursday | |
| 17 18 19 | Wednesday Thursday Friday | |
| 17 18 19 20 | Wednesday Thursday Friday Saturday | |
| 17 18 19 20 21 | Wednesday Thursday Friday Saturday Sunday | |
| 17 18 19 20 21 22 | Wednesday Thursday Friday Saturday Sunday Monday | |
| 17 18 19 20 21 22 23 | Wednesday Thursday Friday Saturday Sunday Monday Tuesday | |
| 17 18 19 20 21 22 23 24 | Wednesday Thursday Friday Saturday Sunday Monday Tuesday Wednesday | |
| 17 18 19 20 21 22 23 24 25 | Wednesday Thursday Friday Saturday Sunday Monday Tuesday Wednesday Thursday | |
| 17 18 19 20 21 22 23 24 25 26 | Wednesday Thursday Friday Saturday Sunday Monday Tuesday Wednesday Thursday Friday | |
| 17 18 19 20 21 22 23 24 25 26 27 | Wednesday Thursday Friday Saturday Sunday Monday Tuesday Wednesday Thursday Friday Saturday | |
| 17 18 19 20 21 22 23 24 25 26 27 28 | Wednesday Thursday Friday Saturday Sunday Monday Tuesday Wednesday Thursday Friday Saturday Saturday | |

MAY 2024

| 1 | Wednesday | May Day- Public Holiday |
|----|-----------|--|
| 2 | Thursday | |
| 3 | Friday | |
| 4 | Saturday | |
| 5 | Sunday | |
| 6 | Monday | Summer Vacation (w.e.f. 06.05.2024 to 20.06.2024) |
| 7 | Tuesday | |
| 8 | Wednesday | |
| 9 | Thursday | |
| 10 | Friday | |
| 11 | Saturday | |
| 12 | Sunday | |
| 13 | Monday | |
| 14 | Tuesday | |
| 15 | Wednesday | |
| 16 | Thursday | |
| 17 | Friday | |
| 18 | Saturday | |
| 19 | Sunday | |
| 20 | Monday | |
| 21 | Tuesday | |
| 22 | Wednesday | |
| 23 | Thursday | |
| 24 | Friday | |
| 25 | Saturday | |
| 26 | Sunday | |
| 27 | Monday | |
| 28 | Tuesday | |
| 29 | Wednesday | |
| 30 | Thursday | |
| 31 | Friday | |
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गोंय विद्यापीठ

ताळगांव पठार गाँव - ४०३ २०६ फोन: +९१-८६६९६०१०१९/६६



Goa University

Taleigno Plateau, Goa - 403 206 +91-8669609019/66

Email: arcolg@unigoe.ac.in

Website: www.unigoa.ac.in

(Accrecited by NAAC)

Ref. No.: GU/Acad (Colg)/Acad Term/Gen. Edu/UG/2023-24/ 3-9

Date: 27 /06/2023

REGISTRAR

CIRCULAR

Revised Academic Term applicable for the Under Graduate General Education Programme for the Academic Year 2023-24 is hereby notified as follows

| Programme | FIRST SEMESTER/TERM | | | Date of Declaration SECOND SEMESTER/TERM | | | Date of | VACATION/BREAK AS | | | | | | | |
|---|---------------------|--------------|---------------------|--|---------------|--------------|-----------------------------|-------------------|----------------------|------------|-----------------|------------|-----------|--------------------|------------|
| | Commen- End Con | | Commencement | | of Denute C | | · · | Declaration | APPLICABLE | | | | | | |
| | cement | | of Examination | | cement | End | Commencement of Examination | ofResult | Type of Vacation/ | From | To | | | | |
| B.A./B.Sc. | | | 21.10.2023 14.11. | 21.10.2023 | 23 21.10.2023 | 3 14.11.2023 | .2023 14.11.2023 | 17.01.2024 | 05.12.2023 | 06.04.0004 | | | Break | | |
| (including Home Sc/B.Com/B.Sc. B.Ed/B.A. B.Ed/ BBA/BCA/ B.P.Ed/B.P.A.(TV/ B.Voc/B.S.W. | | | 02.12.2023 | | 40.12.2023 | 06.04.2024 | to | 05.07.2024 | Chaturthi Break | 18.09.2023 | 23.09.202 | | | | |
| | | | | | | | | | 20.05.2024 | | Diwali Break | 23.10.2023 | 11.11,202 | | |
| | | WHEN SHEET | Tan and | | | | MAN PA | Mary 1 | | | | | | Christmas Break | 25.12.2023 |
| The Pri | ncipals of the | Affiliated C | alleges affecing ti | a show need | | | the mate of the at | | Summer Vacation | 06.05.2024 | 20.06.2024 | | | | |

The Principals of the Affiliated Colleges offering the above programmes are requested to take note of the above and bring the contents of the Circular to the notice of all concerned.

Copy to:

- 1. The Principal of the Affiliated Colleges offering above courses
- 2. Controller of Examinations
- Joint Registrar (Academic)
 Asstt. Registrar Exam (UG)
- 5. A.R. to Registrar
- 6. P. Sto VC

JUSTIFICATION OF ABSENCE

(LEAVE NOTE)

| Date and Period of Absence | Reason for Leave | Signature of Parent/Guardian | Signature of Principal | |
|-------------------------------|------------------|------------------------------|------------------------|--|
| of Abscilce | | i ai cii/ Guai uiali | orrincipal | |
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PERMISSION TO LEAVE EARLY

| Date | Time | Reason for Leaving | Signature of Parent/Guardia n | Signature of Principal |
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DUTY LEAVE

(Sports / NSS / NCC / Cultural Activities etc.)

| Date | Time | Purpose | Signature of the Teacher | Signature of Principal |
|------|------|---------|-----------------------------|---------------------------|
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CARMEL COLLEGE OF ARTS, SCIENCE AND COMMERCE FOR WOMEN-NUVEM, GOA

TIME TABLE: 2023-2024

Sem. I/III/V

| DAY | 8.15 a.m. -9.15 | 9.15 a.m 10.15 a.m. | 10.15 a.m. -10.30 a.m. | 10.30 a.m 11.30 a.m. | 11.30 a.m. – 12.30 p.m. | 12.30 p.m. - 1.30 p.m. | 1.30 p.m. – 2.00 p.m. | 2.00 p.m. – 3.00 p.m. | 3.00 p.m. – 4.00 p.m. | 4.00 p.m. – 5.00 p.m. |
|-----------|--------------------|------------------------|---------------------------|-------------------------|----------------------------|---------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| MONDAY | a.m. | | R | | | | | | | |
| TUESDAY | | | E | | | | L U N | | | |
| WEDNESDAY | | | C | | | | C H | | | |
| THURSDAY | | | E | | | | В | | | |
| FRIDAY | | | S | | | | R E A | | | |
| SATURDAY | | | S | | | | K | | | |

CARMEL COLLEGE OF ARTS, SCIENCE AND COMMERCE FOR WOMEN-NUVEM, GOA

TIME TABLE: 2023-2024

Sem. II/IV/VI

| DAY | 8.15 a.m. 9.15 a.m. | 9.15 a.m 10.15 a.m. | 10.15 a.m 10.30 a.m. | 10.30 a.m 11.30 a.m. | 11.30 a.m. – 12.30 p.m. | 12.30 p.m. - 1.30 p.m. | 1.30 p.m. – 2.00 p.m. | 2.00 p.m. – 3.00 p.m. | 3.00 p.m. – 4.00 p.m. | 4.00 p.m. – 5.00 p.m. |
|-----------|------------------------------|------------------------|-------------------------|-------------------------|----------------------------|---------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| MONDAY | | | R | | | | | | | |
| TUESDAY | | | E | | | | L U | | | |
| WEDNESDAY | | | C | | | | N C H | | | |
| THURSDAY | | | E | | | | В | | | |
| FRIDAY | | | S | | | | R E A K | | | |
| SATURDAY | | | S | | | | K | | | |

NOTES