

The minutes of the meeting of the Internal Quality Assurance Cell held on 8<sup>th</sup> January 2021 in the IQAC room from 10:30 p.m. onwards.

The meeting commenced with a short prayer by Dr Sr Lizanne A.C.

The minutes of the meeting held on 10<sup>th</sup> August 2020 were read out and proposed and seconded by Ms Roxana Singh and Ms Cheryl Alvares respectively.

The IQAC coordinator Ms Sajani D'Costa briefed the members about the status of the SSR process. She informed the members that the SSR information and the IIQA information to be uploaded on the NAAC portal were ready. SSR process is held up because of the revamping of website and unless it is completed we cannot provide links to the information needed for SSR.

Our Vice Principal Dr Sr Lizanne A.C. also briefed the members on the work carried out in the campus with regard to signage's, location maps, faculty boards, roll of honour and so on. She said the permission had to be sought from her superiors with regard to certain signboards.

All the members were of the opinion that students should be made aware of the importance of NAAC for all the stake holders. The students can be called in batches of 60 per batch after the completion of the semester end exams.

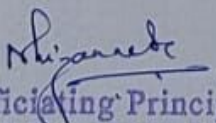
The Principal Dr Aldina Gomes informed the members that the DHE was proposing to have a 3 years internship programme for the students. This programme is scheduled to start from the academic year 2021-22.

**Action Taken Report:**

The website of the college fully revamped.

Important signage's around the campus put up.

The IIQA and SSR submitted and DVV process completed.

  
**Officiating Principal**  
Carmel College of Arts, Science &  
Commerce for Women  
Nuvem-Goa