Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	**CARMEL COLLEGE OF ARTS, SCIENCE AND COMMERCE FOR WOMEN**
Name of the head of the Institution	**DR.SR.MARIA ARADHANA A.C.**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**08322790959**
Mobile no.	**9960917301**
Registered Email	**carmelcollege64@gmail.com**
Alternate Email	**acaradhana@yahoo.co.uk**
Address	**NUVEM SALCETE GOA**
City/Town	**SOUTH**
State/UT	**Goa**
Pincode	**403713**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Women**
Location	**Rural**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**MRS. SAJANI D'COSTA**
Phone no/Alternate Phone no.	**08322790714**
Mobile no.	**9823723060**
Registered Email	**carmeliqac@gmail.com**
Alternate Email	**sajanidcosta@carmelcollegegoa.org**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://carmelcollegegoa.org/aqar

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.carmelcollegegoa.org

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
3	**A**	**3.02**	**2016**	**29-Mar-2016**	**28-Mar-2021**

6. Date of Establishment of IQAC

6. Date of Establishment of IQAC	**08-Apr-2006**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
International Yoga Day	**21-Jun-2018** **2**	**400**

Sexual Harassment at work place	13-Jul-2018 1	400
Self- defence Certificate Course	23-Jul-2018 14	352
Beat the plastic	09-Aug-2018 1	400
IPR seminar	03-Oct-2018 7	185

8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
not applicable	not applicable	not applicable	2019 0	0
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	[View File](#)
10. Number of IQAC meetings held during the year :	5
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	[View File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Seminar on Intellectual Property Rights IPR policy for the college

Activities in collaboration with YWCA- ? International Yoga day ? Sexual Harassment at Workplace-Prohibition, Prevention and Redressal ? Beat the Plastic ? Self Defence course for the First year students

* Green Campus- coloured dustbins, banning straws in canteen, replacing old bulbs with LED and applied for solar panels, E-waste collection centre

*Modules/templates for Teaching methodology, Remedial Teaching, Mentoring,

Placements, Career guidance, Guest lectures,

* Corpus - Permanent staff to contribute R.20,000/- towards Reserve fund

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Increase the strength of students for the academic year 201819	Increase in number of students across streams with a second division in Science at the first year level.
Encourage staff for Paper presentation /research paper publication	Seminars/ workshops International level National level State level Attended 17 22 129 Presented papers 08 17 06 Resource Person 3 1 2 Paper published 3 11 -
Educational tours/study trips organised	3 educational tours, 33 study trips and 1 College annual tour.
Alumni	Each department to get in touch with at least five alumni and get their feedback in the form prescribed.
college web site	Website upgraded and updated regularly, records of updation maintained
Documentation of NAAC	All documents related to NAAC report submitted by various departments / criterion committees by as per schedule.(Oct 1st week and April 1st week)
Consultancy, Professional development, Collaborations	Consultancy, Professional development, Collaborations carried out through 25 linkages(2 international, 9 national and 14 state level) and 5 collaborations (4 international and 1 national)with Institutes and Industry. MoU signed with 3 institutes
IQAC Health cell to promote wellbeing of students	Activities in collaboration with YWCA- ? International Yoga day ? Sexual Harassment at Workplace-Prohibition, Prevention and Redressal ? Beat the Plastic ? Self Defence course for the First year students(1 credit)
Faculty development programme (IQAC)	Seminar on Intellectual Property Rights- IPR policy for the college -organised by IQAC and Department of Chemistry Workshop on API documentation and processes organised by Department of Chemistry
Certificate courses	4 certificate courses-1 history,1

	botany and 2 chemistry departments
Guest lectures	Guest lectures-19,Career Oriented talks- 08
Campus beautification	Vision/mission/ core values/objectives of the institution displayed in prominent places and display of courses
Green initiative	Coloured dustbins, banning straws in canteen, replacing old bulbs with LED and applied for solar panels, E-waste collection centre
Modules/templates/ formats	For Teaching methodology, Remedial Teaching, Mentoring, Placements, Career guidance, Guest lectures Feed- back for alumni, employers, parents and students.
Initiative to increase Corpus	-Tiatr a Konkani play directed and produced by the college -Permanent teachers to contribute R.20,000/- towards corpus
Internship/work experience	Minimum 15 days internship or work experience compulsory for the entire student at least once in the 3 years at Carmel college.
No Files Uploaded !!!	

14. Whether AQAR was placed before statutory body ?	**Yes**

Name of Statutory Body	Meeting Date
Management	20-Jun-2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**Yes**
Date of Visit	**05-Mar-2019**
16. Whether institutional data submitted to AISHE:	**Yes**
Year of Submission	**2019**
Date of Submission	**03-Feb-2019**
17. Does the Institution have Management Information System ?	**Yes**
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	**Attendance: This module allows for monitoring students attendance.**

Teachers have to upload the attendance daily. The student can view their attendance both as lectures cumulative percentage and subject specific. Given that many of the students do not have internet access at home, parents/ guardians of the students are also send a message via an sms at regular intervals so as to allow them to monitor the same. Admission: This module allows for single window admission procedures. Website: The management has appointed a web coordinator who maintains the website. It is constantly updated with information about the institution. Every HOD and heads of various college committees will send reports to the web coordinator and the same will be uploaded. The website contains information about the college .is attractive and user friendly. All academic related information such as course information, new courses, seminars etc is also various academic and cocurricular programs held, and upcoming events are constantly updated. Results: this module is used by the administration staff for the preparation of results. Library: the library uses LIBSYS software. Students and teachers use the Web OPAC facility and INFIB Net.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Curricula is adopted and governed by the Goa university programs. The teachers are part of the BOS and are actively involved in designing the curriculum. The institution however keeps in mind the relevance to the local/ national / regional/global developmental needs with learning objectives. To facilitate the same, the institution has incorporated certificate and diploma courses. The institution has also employed the ISO standards with controlled documents for curriculum planning and implementation. At the beginning of the semester, each teacher has to fill and present their monthly work Performa schedules. These are detailed outline of syllabus completion, teaching methodology going to be adopted, inclusive of innovation teaching methodologies, field trips, guest lectures. At the end of the each chapter, the lecturers have to record the compliance. At the beginning of each semester the department has to also detail activities planned for the semester and other academic initiatives to be taken by the lecturers and students, such as paper presentations, conferences etc. With provisions for compliance and noncompliance accountability. These are discussed both at the department meetings and staff meetings.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Bakery Cookery	12/11/2018	6	Entrepreneurship	Impart skills in baking and cooking
Health and Nutrition	07/01/2019	8	Entrepreneurship	Impart Culinary Skills
Cosmetology	01/08/2018	17	Employability/ entrepreneurship	Grooming skills, Beauty treatment and Personal hygiene.

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BSc	NO DATA	15/06/2018
BCom	NO DATA	15/06/2018
BA	NO DATA	15/06/2018

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BCom		19/06/2018
BSc		19/06/2018
BA		19/06/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	58	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Aquarium Fish Keeping	20/06/2018	24
Wildlife and Tourism	20/06/2018	20
Dance workshop	05/12/2018	46
Museology workshop	11/02/2019	17
Programming in Python and it uses in expEYES (workshop)	08/02/2019	26

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MCom		5
MA		13
BCom		18

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

At the end of the semester, student feedback is obtained of every teacher and their respective subjects being taught by them. The feedback is quantifiable and an overall percentage obtained. A standard of receiving 80 per cent is benchmarked by the Management. The lecturer has to discuss both their strengths and weaknesses with the Principal.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BCom		300	262	242
BSc		260	255	234
BA		372	366	363
MA		80	36	36
MCom		80	34	34
MSc		50	42	42

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	839	112	40	0	71

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Toolsand resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
91	100	100	100	1	100

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

At the beginning of the academic year, each lecturer is assigned mentorship for 20 odd students. At the beginning of the semester, a detailed interview is held with each mentee, information of which is recorded in a controlled document set by the ISO. A time is allotted by the intuition. Every third and fourth Thursday one hour is scheduled within the time table for this process. At the end of the semester, the mentor has to file a report of the type of interactions they had with their mentees and the outcome of the same. Based on the nature of problems faced by the students for eg confusion about career options, the faculty will occasionally also organise programs and lectures for the same. Personal problems faced by the student are addressed and referrals to the counsellors are made accordingly.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
839	39	1:25

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
62	62	0	62	14

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Dr Brian Mendonca State level	Lecturer	Certificate of excellence in recognition of outstanding contribution in the field of education from Rotary Club of Margao Midtown
2019	Mr Rajendra State Level	Lecturer	Teachers Day award (teacher par excellence)from IAM institute of Hotel Management.
2019	Dr Sr Aradhana A.C –International level	Principal	International excellence award from International MultiDisciplinary Research Foundation

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BSc	0000	3	30/04/2019	01/06/2019
BA	0000	3	31/05/2019	15/06/2019
BCom	0000	3	30/04/2019	01/06/2019
MA	0000	2	28/03/2019	15/06/2019
MSc	0000	2	28/03/2019	15/06/2019
MCom	0000	2	28/03/2019	15/06/2019

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college has to follow the Goa university guidelines for evaluation both continuous internal evaluation systems as well as semester end exams. However, the natures of assignments are more field based and experiential learning reports. Additionally every student has to report 15 days or 45 hours of internship or work experience. The college has moved beyond the conventional method of evaluation. Innovative evaluation tools such as visual arts (short films, wall painting documentaries) assignments, group discussion, seminars have been introduced. These being novel and unconventional draw a lot of enthusiasm from students. Evaluations such as films visual art where verbal description linguistic skills are not required have been very favorably accepted by the students. Apart from teaching digital sources' are used for conducting of exams. The life science departments in keeping with UGC guidelines have minimized the used of live animals. In every subject there is a requisite number of equipment for laboratory experimental work as well as material for teaching evaluation.Field based subjects are evaluated on the basis of field report/diary. For project report a unique practice of pre viva for students is conducted before the final vivavoce examination. Students are also encouraged to present papers in conferences, papers and seminars or have publications in peer reviewed journals. Innovative reforms initiated on continuous internal evaluation are Journal writing and creative vision board.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Before the new academic year commences, every department and the assigned committees have to submit a proposal plan for the next academic year and the same will be printed in the academic calendar. The exam committee will give the details for the upcoming intra semester assessment exams and the semester end exams as prescribed by the Goa university.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://www.carmelcollegegoa.org/vision-mission or http://www.carmelcollegegoa.org

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year	Number of students passed in final year examination	Pass Percentage

			examination		
	BSc		60	58	96.66
	BA		116	106	93.96
	BCom		48	44	91.66
	MA		15	15	100
	MCom		15	14	93.33

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://drive.google.com/open?id=1MFy3BTBTcrNLTtPvhvD_GPrRRy9KNC_N

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Any Other (Specify)	5	Ministry of Earth Sciences, Govt. of India	0	0

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
IPR	IQAC and Chemistry Department	03/10/2018

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NO DATA	NO DATA	NO DATA	15/06/2018	NO DATA

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NO DATA	NO DATA	NO DATA	NO DATA	NO DATA	15/06/2018

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
0	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Commerce	5	5.5
National	Psychology	6	0
International	Zoology	2	0
International	Chemistry	1	0

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Commerce	4
Zoology	1
Information Technology	1
Political Science	1
English	4

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
First definitive record of a whip scorpion Labochirus tauricornis (Pocock, 1900) from Goa, India: with notes on its mor phometry and pedipalp m icromorpho logy	Manoj Ramakant Borkar	Journal of Threatened Taxa	2018	0	Carmel College	0

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
0	0	0	2019	0	0	0

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	17	22	129	0
Presented papers	8	17	6	0
Resource persons	3	1	2	0

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Eco friendly cloth bags	NSS	3	50
Awareness street play	NSS	3	15
Awareness rally on plastic menace	NSS	3	300
Making Rakhis for soldiers of Indian Army	NSS	3	30
Visit to old age home	NSS	3	20
Socioeconomic Survey	NSS	3	25
Blood Donation	NSS	1	3
Ewaste collection drive	NSS	3	350
Bone Density Test	NSS	3	352
Tree plantation drive(preserving environment)	NCC	1	43
Cleanliness Rally	NCC	2	30
Cleanliness Rally	NSS	2	192
Visit to old age home	NCC	1	20
2 day workshop on Oysyter mushroom cultivation	Dept of botany and Zonal agricultute office margao and agriculture technology management agency	1	59
6 days certificate course in bakery and cookery	Dept of Botany with dalimas Institute of bakery and cookery and KVIC	1	30

Research survey	Dept of Political science and Parikrama Knowledge terminus	1	37
Health and Nutrition	Dept of zoology community food and nutrition extension unit,Ministry of Women and Child Development,Govt of India	7	44
Fruit and vegetable preservation and nutrition education	Dept of Zoology community food and nutrition extension unit,Ministry of Women and Child Development,Govt of India	7	25

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
First Aid	Basic Life support Proficiency	St John ambulance Association	1

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Swachh Bharat	Global EWaste Management Systems	Ewaste collection drive in the community	3	350
Swachh Bharat	NCC unit Goa girls Battalion	Cleanliness drive	4	220
Swachh Bharat	NSS unit of college	Rally of Plastic Menace	3	350
Gender issue	NSS unit/ Collectorate South Goa	Socioeconomic Survey	3	25
Gender Issue	Goa UniversityDept of women studies	Purple campaign	5	200

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
International	8	IMRF	1

conference					
International conference	9	IMRF		1	
Research	1	Ministry of Earth Sciences, Govt of India		1	

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Summer training	Internship	Multi tech General Trading and Contracting company, Kuwait	10/05/2018	10/06/2018	1
Summer training	Internship	Goa Shipyard Limited	10/05/2018	10/06/2018	2
Summer training	Internship	Umiya Builders and developers	10/05/2018	10/06/2018	1
Summer training	Internship	Adventz	10/05/2018	10/06/2018	1
Resource person	Refresher Course	UGCHRD Refresher Course in Hindi, Dept of Hindi,Goa University	17/07/2018	17/07/2018	1
Guest Talk	Talk	All India Radio	12/09/2018	12/09/2018	1
Resource person	Talk	Govt College ,Khandola and IMB,Panjim	27/09/2018	27/09/2018	1
Internship	Internship	Human touch and Foundati on(AIDS awareness and reproductive health	10/05/2018	10/06/2018	3
Internship	Internship	CHAIIM Found ation(Human trafficking)	10/05/2018	09/06/2018	1
Internship	Internship	Antaram(Psychiatric	10/05/2018	09/06/2018	2

		Counselling)			
Internship	Internship	Hospicio(Psychiatric Counselling)	10/05/2018	09/06/2018	2
Internship	Internship	Karma Centre for Counselling and Wellbeing (Psycho education)	10/05/2018	09/06/2018	1
Internship	Internship	Childline(cases related to children)	10/05/2018	09/06/2018	2
Internship	Internship	Destiny Foundation(TraffickingRehabilitation)	10/05/2018	09/06/2018	1
Internship	Internship	Infant Jesus High School (School Counselling)	10/05/2018	09/06/2018	1
Participant (Student volunteers faculty panelists / anchors)	Goa Arts and Literary Festival	International Centre,Goa	06/12/2018	08/12/2018	66
Training	Workshop	Zonal Agriculture Office(Oyster Mushroom cultivation)	31/07/2018	01/08/2018	59
Training	Certificate course	Dalima's Institute of Bakery and Cookery, Colva Khadi and Village Industries Commission, Govt of India	12/11/2018	17/11/2018	30

 3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Sophia Girls College, Ajmer	15/02/2019	Student Exchange programme, invite staff as resource persons and attend	26

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
1667542	1684042

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Classrooms with Wi-Fi OR LAN	Existing
Seminar halls with ICT facilities	Existing
Video Centre	Existing

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
LIBSYS	Fully	LSEase (EJB) Rel 1.0]	2012

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	31569	8237223	1000	560299	32569	8797522
Reference Books	4380	0	30	59977	4410	59977
Journals	25	100056	5	59977	30	160033
e-Journals	1	0	0	0	1	0
CD & Video	400	0	50	0	450	0
Others(specify)	83	0	5	0	88	0

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platformon which module is developed	Date of launching e-content
NO DATA	NO DATA	NO DATA	15/06/2018

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MGBPS)	Others
Existing	157	40	157			8	26	5	83
Added	2	1	2			1		10	
Total	159	41	159	0	0	9	26	15	83

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

<div align="center">

5 MBPS/ GBPS

</div>

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
0	[0](0)

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
2500000	2333148	600000	579616

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Library as the major centre for disseminating knowledge has all the modern facilities including internet connectivity a media room. Purchase of new books is done in the beginning of each academic year also as when the need arise, by procuring the list of books from each department. This is followed by giving purchase order, delivery, giving accession no., labeling, indexation arranging according to the subjects in bookracks. Books funded by government UGC are given special accession nos. Lending library allows the students to keep the book for a year. Library timings are from 8 am to 5 pm from Monday to Friday 8 am to 3 pm on Saturdays. At the end of the academic year, stock verification is done. Maintenance of damaged books is done by the binding section. Sports: Each academic year seeks fresh enrolment of students for indoor outdoor tournaments. The final list of teams is intimated to the University coaching plans are drawn up at the campus. Once the team is confirmed, 3 days prior to the event, eligibility criteria is sent to the University. Practices for indoor outdoor tournaments are held in the mornings evenings respectively. Students receive their sports allowances as per rules. Sports equipments' purchase is done as per the requirements. All the details of teams financial aspects are recorded. For regular maintenance ICT related services, technical personnel is appointed on campus. Periodical servicing of facilities like Water filters, A.C.s, Fire extinguishers, LCDs, etc. are done as per the academic calendar. All classrooms washroom upkeep is regularly carried out by special supporting staff, the supervision of which is done by Sr. Samantha A.C. Regular building maintenance is carried out at periodic intervals. At the laboratory, calibration of

instruments is done periodically. Transparency is maintained in purchase through inviting quotations from 2 to 3 reputed dealers. The order is finalized on the basis of quality/cost/service with the dealer. For conducting practicals, the requisition list is given to the laboratory assistant, a day in advance, on the basis of which the laboratory attenders keep the requirements ready. All chemical preparations are being done by the laboratory assistant. Collection of specimens is done by the field collector. Any breakage of glassware by the student is recorded by laboratory assistant. Glass wares other apparatus / utilities including the laboratory space are cleaned by laboratory attenders. During practicals, electrical appliances are handled kept back by the laboratory assistant.

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Cooperative stores Carmel college	14	21000
Financial Support from Other Sources			
a) National	Postmetric scholarship for schedule tribes/Gagan Barari scheme for women/Merit based award for ST students	308	2373318
b)International	NA	0	0

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
REMEDIAL COACHING DIRECT TAXES	06/10/2018	7	MCOM DEPARTMENT
REMEDIAL COACHING BUSINESS ENVIRONMENT	22/09/2018	7	MCOM DEPARTMENT
REMEDIAL COACHING SPSS	02/02/2019	20	MCOM DEPARTMENT
REMEDIAL COACHING DERIVATIVES MARKETS	02/03/2019	7	MCOM DEPARTMENT
REMEDIAL COACHING INTERNATIONAL FINANCIAL MANAGEMENT	09/03/2019	20	MCOM DEPARTMENT
REMEDIAL COACHING BUSINESS ETHICS AND	02/03/2019	7	MCOM DEPARTMENT

CSR			
BRIDGE COURSE BASIC ACCOUNTING SKILLS	01/06/2018	30	COMMERCE DEPARTMENT
MENTORING	05/07/2018	839	39 FACULTY MEMBERS OF THE COLLEGE
COUNSELLING	02/07/2018	51	COUNSELLING
SOFT SKILL DEVELOPMENT IMAGE BUILDING CAMPUS TO CORPORATE	28/01/2019	10	MS.PRIYANKA ROW IMAGE CONSULTANT
SOFT SKILL DEVELOPMENT HR CREST	17/07/2018	329	MR.KAUSHIK DAS
SOFT SKILL DEVELOPMENT EFFECTIVE COMMUNICATION SKILLS	02/02/2019	60	MR.JOSLYN LOBO
REMEDIAL COACHINGPSYCHOLOGY PRACTICALS	10/07/2018	2	PSYCHOLOGY DEPARTMENT
REMEDIAL COACHING INCOME TAX	14/01/2019	35	COMMERCE DEPARTMENT
REMEDIAL COACHING HISTORY OF USA COLD WAR	25/02/2019	4	HISTORY DEPARTMENT
REMEDIAL COACHING INDIA SINCE INDEPENDENCE COALITION POLITICS	27/03/2019	3	HISTORY DEPARTMENT
REMEDIAL COACHING MANAGERIAL ACCOUNTING	04/08/2018	21	MCOM DEPARTMENT
REMEDIAL COACHING SECURITY ANALYSIS AND CAPITAL MARKETS	22/09/2018	21	MCOM DEPARTMENT

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who passedin the comp. exam	Number of studentsp placed
2018	5 days Training programme for competitive exam	18	109	0	0

| 2018 | 5 days Training programme for competitive exam | 67 | 50 | 0 | 0 |

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
Cresendo Institute of communicative english60	60	6			

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2018	9	BCOM	COMMERCE	GOA UNIVERSITY	MCOM
2018	2	BCOM	COMMERCE	CMA	COST MANAGEMENT ACCOUNTANCY
2018	1	BCOM	COMMERCE	ICAI	CHARTERED ACCOUNTANCY
2018	1	BCOM	COMMERCE	GOA UNIVERSITY	PGDCA
2018	2	BA	POLITUCAL SCIENCE	GOA UNIVERSITY	MA
2018	1	BA	POLITICAL SCIENCE	KARE COLLEGE OF LAW	LLB
2018	2	BA	KONKANI	NIRMALA INSTITUTE	B.ED
2018	4	BA	ECONOMICS	GOA UNIVERSITY	MA
2018	7	BA	HISTORY	GOA UNIVERSITY	MA

2018	2	BA	ENGLISH	GOA UNIVERSITY	MA
2018	5	BA	PSYCHOLOGY	ST.AGNES COLLEGE MANGALORE	MSC IN PSYCHOLOGY
2018	1	BA	PSYCHOLOGY	KARE COLLEGE OF LAW	LLB
2018	3	BA	HINDI	GOA UNIVERSITY	BED
2018	4	BSC	PHYSICS	GOA UNIVERSITY	MSC
2018	1	BSC	PHYSICS	HARYANA UNIVERSITY	MSC
2018	1	BSC	PHYSICS	GITAM , VISHAKPATNAM	MSC
2018	3	BSC	ZOOLOGY	GOA UNIVERSITY	MSC
2018	1	BSC	BOTANY	GOA UNIVERSITY	MSC
2018	2	MA	MA PSYCHOLOGY	DHARWAD UNIVERSITY	PHD

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	1
SET	2
GATE	1
Any Other	1

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Inter Class Volley ball tournament	College	192

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	ESSAY COMPETITION	National	0	1	0	KAVYA PILLAI
2018	NATIONAL YOUTH	National	0	1	0	MARIA ROCHELLE

	PARLIAMENT FESTIVAL						BRAGANZA

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The student Council is elected and the installation ceremony is organised on August 14th ever year. They are involved in organising the inaugural for the first years, Teachers day, Independence day celebrations, Republic day, Fun week and Carmel family day. Besides they render help whenever needed in organising activities of various departments. They also encourage students to take part in events organised by other institutions. They also organise fund raising events for the college. They represent the student body of the college. Any issues or grievances of the students are taken up by the student council .They are discussed with the faculty concerned/ principal. Common issues are discussed at the student council meeting. We have student representatives in each of the committees of the college and they participate actively in all the discussions that take place during their meetings. We have student representative in the IQAC, AntiRagging, Sexual Harassment, Scholarship(Student's Aid Fund)

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

24

5.4.3 – Alumni contribution during the year (in Rupees) :

4000

5.4.4 – Meetings/activities organized by Alumni Association :

Free Eye Checkup camp for students on 11th October 2018,along with Rotary Club Margao Sunrise, 60 people benefitted. Canteen on 27th September,2018 made a profit of Rs.4,503/ Popup Bazaar 21st Dec2018, profit of Rs.10,706/, C.4,000/ donated to college. Annual singing competition 14th February 2019. Carmelex Meeting 11th August 2018,procedure for registration discussed.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The Principal allows the departments and the various committees to conduct their activities academic and cocurricular as well as extra curricular without interfering in the planning and execution. The concerned department/committee needs to inform her about the details of the activity. The management always asks the staff either at the IQAC meeting or staff meeting for suggestions before taking any decision. If the decision is with regard to administration then the administrative staff is asked for suggestions.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):	
Strategy Type	Details
Curriculum Development	Faculty encouraged to play a dynamic role in Boards of Studies and their sub committees. o Management support for holding syllabus and curriculum discussion meetings on campus. o Departments encouraged to start certificate courses in collaboration with reputed institutes o Skill development courses introduced as part of the CBCS o Faculty is encouraged to use innovative ways to implement the syllabi.
Teaching and Learning	• Integrating ISO requirement with NAAC. • Academic calendar implemented • Bench Marking process implementedTemplates introduced to streamline documentation process • Proforma of Syllabus for each Semester prepared and submitted by each lecturer • Bridge Course in Accounts for those vocational students taking B.Com • Department meetings formalised • Annual self appraisals • Department annual plans to be prepared and implemented. • Research oriented projects for Sem VVI students, to the quality of publishing the work in research journals • Workshops conducted by departments for students for enhancing skills.
Examination and Evaluation	• Examination procedure standardized with the Examination Committee formulating the guidelines. • Submission of Zero error Question papers • Submission of two question paper sets together with signature of teacher concerned and Head of the Department • Principal to choose the set. • Multiple choice objective questions, Written report of field trip, VIVA, journal writing, documentary films by using Microsoft movie maker, open book tests, surveys, • Blogging, Experiential learning, peer group assessment • Young entrepreneurs fair, Internship training, poster/collage making ? Field and practical assignments for ISA
Research and Development	• Encouraging teachers to undertake research by conducting annual training on research methodology, access to funding agencies and department wise targets for teachers to publish/ present papers at seminars/ conferences. • Encouraging minor and

		major research projects • Initiating Research Centre in departments • Opportunities to present papers at seminars publish in journals • Opportunities to present papers at seminars and publish in journals • Kruti – Research Journal obtained ISSN No • Staff Colloquium during student study leave. An Inter disciplinary activity for sharing of knowledge • Participation in Seminars and Workshops on Research and Paper Writing for Publication • Enroll for PhD
	Library, ICT and Physical Infrastructure / Instrumentation	• 1GB free wifi facility for staff students • AC in main staffroom, Principal's / Vice Principal's room, administrative block, library. • Incinerators in the washrooms of all departments • Sanitary Pad dispenser • Additional storage facilities – Library / administrative • Vision / Mission / Core Values / Objectives boards displayed in prominent places • New drinking water facility in staffroom and library. • More departments are provided with water drinking facility. (Psychology / Commerce department). • Colour coded dustbins placed in prominent places (8 sets) for segregation of waste. • DG for the whole college and Invertors for some Science Labs. • Hand operated portable Fire Extinguishers. • Campus beautification and arrangement for sitting for students in various places. • Overhead passages in various places repaired and waterproofed. • Pavement of open passages and painting carried out • Under GSUDA sports complex is in progress • New and latest scientific instruments purchased for practical as well as for research purpose (Science Stream Psychology department) • Display of courses offered in the college. • Renovation of 22 toilets undertaken under RUSA
	Human Resource Management	• Coupon systems for snacks refreshment for needy students • SelfDefence Course free of cost of 1 Credit • Mandatory 15 day Internship/work experience during the three years in College • New laptops for use by faculty in teaching system put in place with a log book • Five day leadership program with 'The Leader' for Sem VI students with placement facility • Programs held for career by Placement Cell • Employees

	are rendered assistance in various ways when needed.
Industry Interaction / Collaboration	• MoU signed with "The Leader" for providing students with training and placement • Visits to industries within and outside the state • International Conferences organized – opportunity to interact with experienced academicians, researchers and industrialist. • MoU signed with Sophiya College, Agartala for enhancement of quality and educative interaction and collaboration. • Ewaste collection and segregation through "Global ewaste management system", Govt authorized ewaste collector. • Guest lectures taken by experts from the industry. • Internship in Industries
Admission of Students	• Opportunity for enrolment for financially economically backward students, for lowest strata girl child from the locality • permission granted for second section (Science / Commerce) Stream • 50 increase seats for M.Sc. Food technology Course • increase in number of students • Admissions as per University guidelines • Green channel for students securing 70 results • Visited higher secondary schools in the vicinity to create awareness about the various courses and respective career options • Online Admission/Payment Gateway simplified for students • Faculty available for students during admission to guide in the choice of subjects. • Courses up loaded on the Website.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	Aerial photo video of the old layout of the college is available (soft copy) the planning development done in various places in the campus is being prepared in the form of ecopy.
Administration	Admission, Enrolment/Registration, Issues of Identity cards, Recommendation Certificates, Migration/Transfer Certificates, Transcripts, Registration of Foreign students, The details of the staff is yearly updated on the College website. Staff data is uploaded on the Goa University/D.H.E. website.
Finance and Accounts	The college uses the Tally ERP 9 software for Egovernance for

	transparent functioning of Finance and Accounts department of the college which helps to increase the efficiency of staff towards the accuracy in financial transactions. The college conducts regular audit of annual books of accounts and also the yearly inspection of the books of accounts by the Management. Audit Inspection is conducted by the Audit Department, Directorate of Higher Education, Government of Goa and the Central Audit, Indian Audit and Accounts Department. The Accounts Department keeps all the financial records separately as per the different accounts and transactions made for.
Student Admission and Support	The Committee meets to finalize the printing of Prospectus for the new academic year. Students have to buy the prospectus online, fill up the admission form and submit the same The Selection list of the students is prepared and uploaded on the website and notice board after scrutinizing the forms by the Examination committee. Link for payment of fees for selected candidates is sent via email/sms.
Examination	: Dates for filling of Examination form and TimeTable are displayed on the College Notice Board. The students have to fill up the examination form online Link for Payment of Examination Fees is sent via email/sms

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Ms. Roxana Singh	Quality Enhancement Assurance in Higher Education.	MES College Zuarinagar	1600
2018	Dr. Brian Mendonca	Seminar on Contemporary modern trends in literature in English	Smt. Parvatibai Chowgule College of Arts Science (Automomous) Margao	1500
2018	Ms. Glancy Borges	one day faculty Enrichment	Rosary College Navelim	500

		programme on Enhancement and Sustenance of Quality of students Teachers Role of Support services		
2018	Ms. Lynette Da Silva	one day faculty Enrichment programme on Enhancement and Sustenance of Quality of students Teachers Role of Support services	Rosary College Navelim	500
2018	Dr. Glenis M Mendonca	Seminar on Contemporary modern trends in literature in English	Smt. Parvatibai Chowgule College of Arts Science (Automomous) Margao	1550
2018	Ms. Ashwini Kumar	Seminar on Contemporary modern trends in literature in English	Smt. Parvatibai Chowgule College of Arts Science (Automomous) Margao	1550
2018	Mr. Olavo Gama	One day Workshop on Effective Management of InterCollege Tournament	Smt. Parvatibai Chowgule College of Arts Science (Automomous) Margao	500
2018	Mr. Olavo Gama	Seminar on Effective Management of Inter College Tournament	V.M. Salgaonkars College of Law, Miramar Panjim	500
2018	Dr. Glenis M Mendonca	one day workshop on Blogging	St. Xavier's College Mapusa	600
2018	Ms. Manju T.K	Seminar Data Analysis for Research in management Social Science	Centre for Distance Education Chennai	4000
2018	Ms. Pooja Yadav	workshop on writing a research paper	V.M. Salgaocar Institute of Internatioanal Hospitality Education	600

2018	Ms. Fatima Fernandes	one day workshop on Instrumentation, Application and Maintenance of Instruments.	Dept of Chemistry Dhempe College of Arts Science Miramar Goa	300
2018	Ms. Sneha Naik	one day workshop on Instrumentation, Application and Maintenance of Instruments.	Dept of Chemistry Dhempe College of Arts Science Miramar Goa	300
2018	Ms. Agnela Rodrigues	one day workshop on Instrumentation, Application and Maintenance of Instruments.	Dept of Chemistry Dhempe College of Arts Science Miramar Goa	300
2018	Ms. Gladys D'Souza	Seminar on National Level Banking Investment.	Rosary College Navelim	400
2018	Dr. Glenis M Mendonca	seminar Eco critical echoes in select Konkani short stories in English translation.	Raosaheb Gogate College of Commerce Smt Saraswatibai Ganshet Walke College of Arts Panval Banda.	500
2018	Ms. Gladys D'Souza	One Day State Level Workshop on how to write Minor/Major Research Project	Government College of Commerce Economics Borda Margao	150
2018	Ms. Gladys D'Souza	Seminar Emerging trends in Commerce Management.	Government College of Arts, Science Commerce Khandola Marcela Goa	750
2018	Sr. Samantha A.C	Pd Registration fees for Seminar	Parvatibai Chowgule College of Arts Science (Autonomous) Margao	250
2019	Ms. Gladys D'Souza	One Day State level Seminar on The Agriculture Sector in Goa: "Towards Self Sufficiency	Government College of Commerce Economics Borda Margao	300

		Sustainable Development"		
2019	Ms. Nicole M Coutinho	One Day National Seminar on eLearning MOOCs in Higher Education	Smt. Parvatibai Chowgule College of Arts Science (Automomous) Margao	300
2019	Dr. Michelle Fernandes	One Day National Seminar on eLearning MOOCs in Higher Education	Smt. Parvatibai Chowgule College of Arts Science (Automomous) Margao	300
2019	Ms. Sneha Naik	one day State level intercollegiate event " CHEMSCOPE"	St. Xaviers College Mapusa Goa	1000
2019	Ms. Gladys D'Souza	one day National conference on Human Concerns Issues in Literature, Social Sciences, Commerce , Science and Technology	Swami Vivekananda Vidyaprasarak Mandal's College of Commerce	1200
2019	Mr. Brian Mendonca	international Conference Lite ratureCinema Interface "The UnIndian Space Goa's Challenge to the Hindu Nation"	Birla Institute of Technology Science, pilani Birla Goa	2500
2019	Mr. Mrunal Parsekar	National Level Seminar on BEST PRACTICES (BP2019)	Department of Physics Annamalai University Annamalainagar	500
2019	Ms. Meena Miranda	Seminar in Botany at Goa University "Novel Vistar in Plant Sciences"	Botany Department Goa University	500
2019	Ms. Puja Sakhalkar	Seminar in Botany at Goa University "Novel Vistar in Plant Sciences"	Botany Department Goa University	500

Year	Name	Title	Institution	Amount
2019	Mrs. Glenis Mendonca	National Seminar on Consumer Behavior	Government College of Commerce Economics Borda Margao	1500
2019	Mrs. Sneha Naik	Participated KYNESIS 2019	Dept of Chemistry Smt. Parvatibai Chowgule College of Arts Science Margao	1000
2019	Mrs. Solley Thomas	International Conference paper presented Feature Extraction and Classification Techniques of Modi Sc Character	Christ University Bangalore	1000
2019	Mrs. Gladys D'Souza	National Seminar on Consumer Behaviour Marketing Resources	Government College of Commerce Economics Borda Margao	1500
2019	Mrs. Solley Thomas	International Seminar on Sustainable Advanced Computing and Statistical Techniques	Christ University Bangalore	1000
2019	Mr. Jeffrey L Viegas	Seminar on Cosmetology	Dnyanprassarak andal's College Research Assagao Bardez	1000
2019	Mrs. Sneha Naik	International Conference on Innovations in Chemical, Biological Environmental Sciences.	Arya PG College, Panipat Haryana	2000

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)

| 2018 | Workshop: Excellence in Education through Performance Based Appraisal System | Workshop: Excellence in Education through Performance Based Appraisal System | 04/10/2018 | 04/10/2018 | 40 | 8 |

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
ARPIT 2018(Refresher Course in Psychology)	1	17/11/2018	28/11/2018	12
103rd Orientation Programme	1	02/01/2019	29/01/2019	28
102nd Orientation Programme	1	13/11/2018	10/12/2018	28
ARPIT 2018(Refresher Course in Chemistry)	1	01/11/2018	28/11/2018	28

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
40	40	33	33

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
NO DATA	NO DATA	NO DATA

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Yes – external twice a year – December April Internal (end of the financial year)

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NO DATA	0	NO DATA

6.4.3 – Total corpus fund generated
200000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Bureau Veritas	Yes	Vision Consultancy Services
Administrative	Yes	Bureau Veritas	Yes	Vision Consultancy Services

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

- Support from parents in raising funds for the college. • Felicitating staffs who have completed 25 years of service.

6.5.3 – Development programmes for support staff (at least three)

- training also imparted • participate in certificate course conducted by the college

6.5.4 – Post Accreditation initiative(s) (mention at least three)

- Administrative staff to upgrade technology for automation of office administration, • Accounting practices • Infrastructure development. • Commencement of more employment oriented/addon courses and other PG programme

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	Yes
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	International Yoga Day	21/06/2018	21/06/2018	21/06/2018	300
2018	Sexual Harassment at work place	13/07/2018	13/07/2018	13/07/2018	400
2018	Beat the plastic	09/08/2018	09/08/2018	09/08/2018	400
2018	Seminar on intellectual property rights (IPR)	03/10/2018	03/10/2018	03/10/2018	185

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
NO DATA	15/06/2018	14/06/2019	0	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
NIL

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	1
Rest Rooms	Yes	2
Scribes for examination	Yes	1
Any other similar facility	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	5	18/06/2018	287	• Training programme for competitive exams • Oyster Mushroom cultivation • Bakery Cookery • Health Nutrition Education	• Lack of parental/family guidance and support • Need for self employment/ Extra income • Need for income even when expected to be home makers after marriage • Family health and nutrition	140

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
NO DATA	15/06/2018	NO DATA

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
? Value Education class for all undergraduate students	18/06/2018	31/03/2019	839

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Segregation of garbage 8 sets of 4 dust bins – wet/paper/plastic/glass (black/blue/green/red) 2. Ewaste collection from all stakeholders/neighbourhood/community by Global ewaste Management Systems. CEO – Soham Prabhu. Margao Industrial Estate, Nessai, Goa. Only approved plant by Goa State Pollution Control Board to collect ewaste 3. Replacement of tube lights with CFL/LED as they run out across the campus 4. Composting of copious quantities of leaves and decaying green matter on campus 5. Incinerators for sanitary pads in each of the restrooms 6. Chemistry and biological laboratory glass waste collected and disposed separately 7. Use of waste water for gardening 8. Banning the use of plastic straws and cups in the college canteen

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Two institutional best practices 1. Selfdefence training for all first year students of the college. 2. Work experience/Internship of minimum 2 weeks for all students within the 3 year undergraduate degree course

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://www.carmelcollegegoa.org/media/uploads/IQAC-2019/Best%20Practices%202019.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Founded and managed as a college for women, the management is committed to the education of women with commitment to diversity and inclusion. A majority of the college students are first generation learners from remote, rural areas of south Goa. There are some from orthodox and conservative backgrounds who, but for a girls' college like ours would not have been allowed by their patriarchal families to pursue higher education. The fact that they can do so at Carmel College is a sense of pride for us for it meets the National Development Goals of delaying the age of marriage by 35years and ensures that the mothers of the coming generation are all graduates. Students from the neighbourhood are given admission regardless of their performance at the class 12 examination. In the humanities stream, even students with percentages in the 30's and 40's are welcomed, mentored, tutored and given equal, free and fair opportunities to participate in all activities on campus. Needless to say they are our proudest successes when the lessons learnt at college in class and outside it teaches them to stand on their own feet financially, emotionally and spiritually. Management and Faculty provide tremendous emotional support to students. Woman centered mentoring is in place for all students. At times of personal and

family bereavement faculty and management visit homes and provide unstinted support. Faculty interacts with parents whenever required. Timely intervention is carried out when faculty feels students may be in danger or unstable in any way. The management sponsors a midday snack for students from very poor homes. Needy students, or those with unstable homes are provided hostel facility at reduced rates or even free. Sometimes teachers follow bilingual mode of instruction for the benefit of students. Student grievances regarding evaluation and results are addressed promptly. The college conducts various activities to ensure student centric learning environment. Curriculum enrichment is ensured through outreach and extension programmes in which faculty and students participate. Field trips. Interdepartmental activities and programs organised with collaborative support from the many organizations of national repute provides invaluable national and even international exposure to our rural students. At seminars, workshops and conferences, students are given key leadership roles. Students are encouraged to participate across departments in cocurricular and extracurricular activities on and off campus. A recent trend has been the presentation of student papers at seminars and conferences. Sensitivity to the environment and eco consciousness is fostered on our campus in every activity that is pursued. The college is delighted to report that the learning outcome of students is portrayed by many of our students qualifying/securing high ranks at the Goa University Admission Ranking Test conducted by Goa University for Masters and BEd admission. (GUART) All of the above is followed and pursued by all stakeholders with faith, hope and trust in God and in keeping with the principles of Truth, service and integrity. Faculty and Management at Carmel College believe that their true role is the transformation of raw human resource into educated,

Provide the weblink of the institution
http://www.carmelcollegegoa.org/media/uploads/IQAC-2019/Institutional%20distinctiveness.pdf

8.Future Plans of Actions for Next Academic Year

 A State level seminar for lab assistants A tally course for the administrative staff Handson training for support staff on basic IT skills. Alumni meet to be held on 20th July 2019 over high tea to celebrate 150 years of Carmel congregation. Teachers to remain in college for 6hrs twice a week for department work. Minutes of the meetings to be recorded Sports period once a week for FY and SY classes from 9:15a.m to 10:15a.m., to be included in the timetable. Construction of new building with 10 classrooms to be undertaken. All the activities of the departments and committees to focus on health and fitness and green initiatives. Academic and administrative audit to be done by Xavier board IQAC to organise National Conference. 6 units to be offered in Maths, English and Hindi